



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2023/10/24 @ 11:00 am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:03	
	Adjournment:	11:45	
Previous meeting date:	2023/09/26	Next meeting date & time:	2023/11/21

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Adrian Hingston	Resources - HSE	Y
	Cherie Michels	Resources - HSE	N
	Perla-Gabriela Villegas-Díaz	Resources – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			

Motion to adopt previous meeting’s minutes:	Deferred	Seconded:	Deferred
Motion to adopt current meeting’s agenda:	Deferred	Seconded:	Deferred

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> See Addendum 1 – report for incidents in September <ul style="list-style-type: none"> - Student incident (fainted) – Adrian H. to follow up - Jason to attend meeting in December
Inspections	Fire Drill Response <ul style="list-style-type: none"> - New Staff training
Other OHS reports	Fire Overview & Response Communication during wildfire season <ul style="list-style-type: none"> • Uniformity in reporting (CBC and University Relations) • What can be done different (Central Okanagan Emergency Operations)
HSE Program Update	Chemical Safety Committee Updates: <ul style="list-style-type: none"> - Permitting system



	- Inventory System
Training and Education	<p>Hazardous Waste Training became mandatory on July 1, 2023</p> <ul style="list-style-type: none"> - Looking for a prevalent System - Inventory control and Procurement

Old Business	Item #		Who	Target date
	1	<p>ICI</p> <ul style="list-style-type: none"> - Ramp to rear EME access is open - Public Road access not to be opened in the near future. 		

New Business	Item #		Who	Target date

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)