



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2023/11/28 @ 11:00 am	
	Location:	virtual meeting via zoom	
	Call to Order:	11:01	
	Adjournment:	11:53	
Previous meeting date:	2023/10/24	Next meeting date & time:	2023/12/12

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Joan Bortoff	Worker rep - FHDS	Y
	Kathy Rush	Worker rep - FHDS	N
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Perla-Gabriela Villegas-Díaz	Resources – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			

Motion to adopt two previous meeting’s minutes:	Francois Miros	Seconded:	Stephen O’Leary
Motion to adopt current meeting’s agenda:	Ieva Zigg	Seconded:	Praveen Rajan

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>See Addendum 1 – report for incidents in October All protocols have been followed.</li> <li>- Student fainting- main cause, not eating properly               <ul style="list-style-type: none"> <li>- Help with messaging</li> <li>- Reminder – Heal 100 course</li> </ul> </li> </ul>
Inspections	<ul style="list-style-type: none"> <li>Building inspections for 2023 / 2024</li> <li>- All finished</li> </ul>
Other OHS reports	<ul style="list-style-type: none"> <li>Incident involvement moving forward</li> </ul>



	Committee will decide level of involvement in investigations and how.
HSE Program Update	<ul style="list-style-type: none"> <li>• Chemical Safety Committee Updates:           <ul style="list-style-type: none"> <li>- Still continuing</li> <li>- Centralized database</li> </ul> </li> </ul>
Training and Education	<ul style="list-style-type: none"> <li>• Hazardous Waste Training became mandatory on July 1, 2023           <ul style="list-style-type: none"> <li>- Reminder to take it.</li> </ul> </li> </ul> <p>Waste System CWL integration</p>

Old Business	Item #		Who	Target date
	1	<ul style="list-style-type: none"> <li>• Snow clearing during exams 2023           <ul style="list-style-type: none"> <li>- Jamie Armer - FM snow clearing during weekend exams</li> <li>- Early in the morning</li> <li>- Communication with all Staff</li> </ul> </li> </ul>		

New Business	Item #		Who	Target date
		O'Leary <ul style="list-style-type: none"> <li>- Electrical Safety</li> <li>- Communication during Wildfires</li> </ul> Already in conversation.		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)