



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2023/12/12 @ 11:00 am	
	Location:	In person meeting	
	Call to Order:	11:02	
	Adjournment:	11:29	
Previous meeting date:	2023/11/28	Next meeting date & time:	2024/01/23

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	N
	Francois Miros	Employer rep - ENGINEERING	Y
	Joan Botorff	Worker rep - FHDS	N
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Perla-Gabriela Villegas-Díaz	Resources – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			

Motion to adopt previous meeting’s minutes:	Francois Miros	Seconded:	Praveen Rajan
Motion to adopt current meeting’s agenda:	Ieva Zigg	Seconded:	Kathy Rush

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> See Addendum 1 – report for incidents in November - Cherie <ul style="list-style-type: none"> Praveen- To up date next meeting in January
Inspections	<ul style="list-style-type: none"> Building inspections for 2023 / 2024 <ul style="list-style-type: none"> How should be organized? – Same 2 people Francois – to organize inspections
Other OHS reports	<ul style="list-style-type: none"> Incident involvement moving forward <ul style="list-style-type: none"> Jason overview



	All committee to receive reports?
HSE Program Update	<ul style="list-style-type: none"> Chemical Safety Committee Updates:
Training and Education	<ul style="list-style-type: none"> Hazardous Waste Training became mandatory on July 1, 2023 Waste System CWL integration

Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date
	1	Building Inspections 2023 / 2024	Cherie Michels	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)