



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	September 20, 2023 11:00am	
	Location:	UNC325a and virtual meeting via zoom	
	Call to Order:	11:10	
	Adjournment:	11:50	
Previous meeting date:	2023_08_16, 11:00am	Next meeting date & time:	2023_10_18, 11:00am

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Jeff Stonehouse	worker rep – BCGEU / co-chair	N
	Robyn Bunn	employer rep - M&P / co-chair	Y
	Carla Lanigan	worker rep - BCGEU	Y
	Amy Lauterbacher	employer rep - M & P	Y
	vacant	worker rep - BCGEU	
	Christine Squire	employer rep – M&P	Y
	Jason McLeod	ex officio - Health, Safety & Environment	Y
	Sherry Petkau	admin resource	Y

Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N

Motion to adopt previous meeting’s minutes:	Amy Lauterbacher	Seconded:	Christine Squire
Motion to adopt current meeting’s agenda:	Christine Squire	Seconded:	Carla Lanigan
*Post adopted minutes to JOHSC Website at conclusion of this meeting			

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	0	0
Year-to-date	0	6	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> 6 reported, 1 student Aug 2 Incident only, injury, needlestick – faculty member, lab work Aug 4, struck by, daycare, toys dropped on workers head, sought medical attention, likely mild concussion Aug 8, incident only, injury, musculoskeletal, first aid declined, practicum student Aug 14, incident only, no injury, spill of acetone (small amount) Aug 28, incident only, injury, musculoskeletal, rolled ankle, didn’t miss time but did work remotely Aug 29, incident only, injury, caught between, pinched finger, minor no first aid Aug 29, <i>Student</i>, injury, loss of consciousness, fell and banged head
Inspections	<ul style="list-style-type: none">



Other OHS reports	
HSE Program Update	
Training and Education	•
Annual Reviews	• •
	•
Other	<ul style="list-style-type: none"> Flu clinics coming up – 6 days scheduled, please sign up Fire alarms - Will confirm our wardens for each department, recommend that folks take the warden training

Standing Items	January Meeting Each Year:
Review TOR	
Committee Evaluation	

Old Business	Item #		Who	Target date
		Status:		
		Status:		
		Status:		

New Business	Item #		Who	Target date
		•		
	2023-08-16-1	<ul style="list-style-type: none"> New BCGEU member for committee - request has been made to BCGEU 	All	2023-09-20
		•		
		•		
		•		
		•		
		•		
		•		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)