



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2023/01/23 @ 11:00 am	
	Location:	Teams - Click here to join the meeting	
	Call to Order:	11:05	
	Adjournment:		
Previous meeting date:	2023/11/28	Next meeting date & time:	2024/02/27

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	N
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Kathy	Resources – HSE	Y
	Adrian Hingston	Resources - HSE	N
	Jason McLeod	Guest – HSE	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N - yes			Y

Motion to adopt previous meeting’s minutes:	Deferred	Seconded:	
Motion to adopt current meeting’s agenda:	Kathy Rush	Seconded:	Praveen

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> See Addendum 1 – report for incidents in December – Cherie HVAC system outage incident <ul style="list-style-type: none"> -Praveen will check with Matthew who will follow up with how to remind grad students when there is a system down -Advance notice by Facilities Ramp slip EME – not a long-term solution because it will affect their work (Praveen), set of stairs could help on north side of ramp but was not implemented in design. Challenging design of ramp, lacking landing on top and heating to prevent ice build up. <ul style="list-style-type: none"> -Feedback to Facilities that the ramp needs to be cleared



	<p>-Formal recommendation from OHSC occupational health and safety committee to the university</p> <p>Paid student noted odor</p> <p>-Since then received another complaint. Working with the group when appropriate to use a fume hood</p> <p>-Putting together safety document (Cherie)</p> <p>Practicum student overseas illness – Malaria</p> <p>-Changing and updating the information provided to students before they go overseas (Nursing team)</p> <p>-Complications may have affected efficacy of anti malaria drugs</p> <p>Practicum student moving desk, struck on foot, multiple toes fractured</p> <p>-At school district facility</p> <p>-Students purchase insurance and would be covered under that</p> <p>-Also an employee of the province so covered under them</p>
<p>Inspections</p>	<ul style="list-style-type: none"> • Building inspections for 2023 / 2024 – Francois <p>Francois not here, tabled until next month</p>
<p>Francois Miros</p>	<ul style="list-style-type: none"> • Incident involvement moving forward <p>- Jason overview</p> <p>All committee to receive reports? Chairs are getting all reports – Jason noted it could be reported more specifically to relevant departments but that would be relying on the chairs or fine tuning of CAIRS. Cherie noted we can also provide access for committee to look up themselves. CAIRS</p> <p>Medical or time loss – required to investigate</p> <p>Committee can participate in incidents related to group HSE also follows up HSE going to take a more active role where it makes sense to follow up with departments</p> <p>Significant increase in incidents: 73 in 2022, 123 in 2023. 24 were medical 25 lost times HSE – going to become more involved in follow up</p> <p>Could be related to increased reporting compliance, increased student population</p>



	-Jason will do an analysis and send the committee a break down on the number of incidents and which department is seeing increases.
HSE Program Update	<ul style="list-style-type: none"> • Chemical Safety Committee Updates: <ul style="list-style-type: none"> ○ Hazardous Waste System Login to CWL deadline April 30, 2024
Training and Education	<p>Course availability:</p> <ul style="list-style-type: none"> - WorkSafeBC Safety conference – Make It Safe (Okanagan): https://safetyalliancebc.ca/makeitsafe/#msdyntrid=IG1YkMvaybfoSt4oV6D-7vEMdAgbjrz2luVcE2M-H0 - There is a ton of opportunities through LinkedIn learning. Most are not BC specific, but have great content and insight. UBC Employees have free access at: https://www.linkedin.com/checkpoint/enterprise/login/67552850?application=learning&appInstanceId=79481442&authModeName=UBC-Identity-Provider - The Workers' and Employers' Advisers office are government entities that are set up to support employers' and workers' to navigate the legislation and working with WorkSafeBC. The Employers' Advisers Office offers some training at: https://eao-employersseminars.labour.gov.bc.ca/ - UBC falls within the scope of the BC Municipal Safety Association (industry safety alliance). These associations/alliances create industry and jurisdiction specific training and guidance available to support safety in their industries: https://www.bcmsa.ca/what-we-do/training/ - The BCGEU provides a variety of training opportunities aimed at supporting BCGEU members in understanding and navigating their rights within the workplace. They have some great opportunities available at: https://events.bcgeu.ca/ohs

Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date



	1			

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Dept. of Health, Safety & Environment - Incident Report Summary: December 1-31, 2023

University of British Columbia - Okanagan Campus JOHSCs

January 23, 2024

Worker / Practicum Student Incidents					
	Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injury
This period (Dec. 2023)	14	2	7	5	0
This period last year (Dec. 2022)	4	1	1	1	1
Year-to-date (2023)	123	33	41	24	25
Year-to-date (2022)	73	16	32	10	15

1. Worker/Practicum Student Accident/Incident Reports:

Dec 1st (PROV VPR): Incident Only / No injury. The HVAC system in the building was under maintenance. The paid student received an email about the scheduled maintenance (received 1 week in advance), but forgot about it. As a result, the paid student turned on a tube furnace while the HVAC system was not running. Upon realizing it, the paid student turned off the furnace. Corrective action: remind lab users ion the building to keep track of announced shutdowns/maintenance.

Dec 4th (FINOP): Incident Only / Injury. No treatment specified. Fall on same level. A worker was walking through a parking lot to their work area when they slipped on ice. Did not fall but had to strain to catch themself from falling. There was nothing noticeably painful until the next day when their knee became very sore and weak-feeling.

Dec 4th (PROV VPR): Incident Only / Injury. Treatment declined. Fall on same level. A worker attempted to walk down the new ramp accessing the south side of EME. The worker slipped and fell due to the slope of the ramp combined with it being covered in black ice. They knew there was a possibility of ice and were exercising a high degree of caution and wearing good footwear. The worker suggested that the ramp should be closed until spring. Corrective action: temporary signage has been added indicating that the ramp is not to be used by pedestrians. There is no alternate pedestrian access to the south end of EME from Alumni Ave and thus additional, more permanent actions will have to be taken to discourage pedestrians from using this ramp.



Dec 6th (FINOP): Medical treatment / Injury. Medical. Accident type *stuck against*. A worker was delivering heavy batteries that were carried in boxes. They kept the load tight to their body to prevent the boxes from dropping and then lowered themselves to one knee to slowly place the flimsy boxes on the ground. Felt sharp pain in knee and assumed it was mildly bruised; had difficulty with certain movements the next day. Equipment selection was the main factor - the flimsy boxes were inappropriate for moving the heavy batteries. Corrective action: use containers more suited to the heavy/dense weight of large batteries if similar situation was to occur in the future.

Dec 6th (SMP): Medical treatment / Injury. Medical accident, *needlestick*. A practicum student was holding a retractor during a surgical procedure when they were stuck by a needle through their gloved hand. Student removed glove. Nursing staff washed hand with hydrogen peroxide. Student washed hand with Monorapid.

Dec 09th (PROV VPR): Incident only / No injury. *Irregular odor*. A paid student entered their lab when immediately upon walking through the door, they noted a fairly strong odor which smelled like rotten egg & polymer. The paid student checked all equipment & storage cabinet, it did not appear to be coming from any of their equipment. The paid student operated a few machines by regular procedure then left the room.

Dec 11th (FINOP) Medical treatment / Injury medical. *Musculoskeletal*. A worker was moving a large table when they overexerted their left arm while trying to align it. Because there was no supervisor report submitted to CAIRS, no corrective action was identified but an appropriate preventative measure going forward would be for a worker to obtain assistance when moving large, heavy and/or awkward items

Dec 12th (PROV VPR) Incident only / No injury medical. *Workplace illness*. A practicum student was working at an overseas medical clinic when they experienced an illness. After a period of time, they were feeling better so they opted not to take a malaria test. Upon returning to Canada, the practicum student was again feeling ill so they took a rapid malaria test and tested positive. They then went to a medical facility follow-up for further assessment and treatment.

Dec 13th (PROV VPR) Medical treatment / Injury medical. *Struck by*. A practicum student was moving a desk to the side of a classroom. The desk has a tabletop that can be flipped from horizontal to vertical. While trying to change the orientation of the tabletop, the practicum student let go of the tabletop thinking it was secured in place. The tabletop was not in the right position and it was too heavy to hold and the tabletop fell with the edge landing on the student's right foot causing multiple toes to be fractured.

Dec 14th (FINOP) Incident only / Injury. Declined treatment. *Fall on same level*. A worker was carrying a large clean pot back into the kitchen from the dishpit area and slipped on a wet area from another staff mopping without putting out a wet floor caution sign. Corrective action is for "wet floor" signage to be used when spills occur.

Dec 19th (FINOP) incident only / no injury. first aid treatment. *contact with heat*. A worker touched the hot metal handle on the lid of a food chaffer. Corrective action: obtain silicone handle covers for metal chaffer handles.



Dec 19th (FINOP) incident only / injury. first aid treatment. *Fall on same level.* A worker was walking up stairs when they misstepped and fell. They were holding their beverage mug in one hand; this hand hit the concrete as they fell causing an abrasion. Corrective action: do not rush when using stairs.

Dec 20th (FINOP) incident only / injury - first aid. *contact with heat.* A worker grasped a set of metal tongs that were sitting in a heated pan causing a minor burn. Corrective action: use hot mitt when picking up potentially hot metal tools.

Dec 20th (FINOP) incident only / injury - first aid. *Laceration.* A worker was leaving a building and was in a rush to get back to their work area so was walking quickly. They unintentionally walked into the glass frame around the door hitting their nose. Their nose started bleeding and Campus Security was contacted to provide first aid treatment. Corrective action: increase lighting levels in the area via light brightness settings in this office area.