



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/03/26 @ 11:00 am	
	Location:	Teams - Click here to join the meeting	
	Call to Order:	Stephen O’Leary	
	Adjournment:	Francois Miros	
Previous meeting date:	2024/02/27	Next meeting date & time:	2024/04/30

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources – HSE	N
	Ashley Aalten	Resources – CORM	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt previous meeting’s minutes:	Kathy Rush	Seconded:	Ieva Zigg
Motion to adopt current meeting’s agenda:	Francois Miros	Seconded:	Praveen Rajan

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • See Addendum 1 – report for incidents in February- Cherie • Discussion around Feb 13th events. Labs need to be reachable. A hallway phone may not be as useful as calls need to be directed to a specific lab • Praveen will talk to Alex to see if they have a budget to have call services in the labs • The phones are a direct call to Campus Security and if they don’t answer, the call gets forwarded to 9-1-1 • Praveen – would it be possible to have a bell or phone at the entrance door to notify students to open the gate to get crates delivered properly – Praveen to reach out to IT if that’s the route they want to go • Coffee ground incident – machine is not designed for this. All ovens are now booked through a booking system and they have been asked not to use the machines for



	<p>new items over the weekend. All details of the experiment need to be put into the booking system.</p>																								
Inspections	<ul style="list-style-type: none"> Pinch points in EME 1252, 1253 and 1254 due to poorly placed door latches (Francois) Inspection plan needed for 2024: <table border="1"> <tr> <td>ASC</td> <td>Arts and Sciences Centre</td> <td>O’Leary, Miros</td> </tr> <tr> <td>EDL</td> <td>Engineering Design Labs</td> <td>Schuppener, Rush</td> </tr> <tr> <td>EME</td> <td>Engineering, Management & Education</td> <td>Miros, Zigg</td> </tr> <tr> <td>FIP</td> <td>Charles E. Fipke Centre</td> <td>Rajan, Schuppener</td> </tr> <tr> <td>IPR</td> <td>Innovation Precinct 1</td> <td>Rajan, Rush</td> </tr> <tr> <td>PGF</td> <td>Plant Growth Facility</td> <td></td> </tr> <tr> <td>SCI</td> <td>Science Building</td> <td>Miros, O’Leary</td> </tr> <tr> <td>UCH</td> <td>Upper Campus Health Building</td> <td>O’Leary, Zigg</td> </tr> </table> <ul style="list-style-type: none"> Door latches are put very close to the opening of the door which can cause a pinch point Francois has created an inspection list for 2024. Everyone has been assigned 2 inspections for the year. Stephen and Francois will do 3 inspections. 	ASC	Arts and Sciences Centre	O’Leary, Miros	EDL	Engineering Design Labs	Schuppener, Rush	EME	Engineering, Management & Education	Miros, Zigg	FIP	Charles E. Fipke Centre	Rajan, Schuppener	IPR	Innovation Precinct 1	Rajan, Rush	PGF	Plant Growth Facility		SCI	Science Building	Miros, O’Leary	UCH	Upper Campus Health Building	O’Leary, Zigg
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Other OHS reports	<p>Emergency Telephone – Issues and Updates</p> <ul style="list-style-type: none"> Covered in incidents <p>EME Eyewashes – Cherie & Francois</p> <ul style="list-style-type: none"> Eyewashes weren’t operating at the proper temperature. Facilities is working on keeping them at the correct temperature ranges. An engineering company has been hired to find a permanent fix <p>IP1 Eyewashes – Cherie & Francois</p> <ul style="list-style-type: none"> Installed incorrectly. The management company that installed them has replaced a few to date and will work to replace the remainder 																								
HSE Program Update	<p>Monthly Safety Topics (Cherie):</p> <ul style="list-style-type: none"> March: Self Inspections <ul style="list-style-type: none"> Cherie sent out the information to the group April: Good nutrition & rest <ul style="list-style-type: none"> A potential topic for consideration as it’s routinely coming up Food insecurity is a real issue on campus PICNIC in UNC is a good resource, they have a food hamper program If you have leftover food from a meeting, PICNIC will gladly take it <p>Local Health & Safety Committees – Future?</p> <ul style="list-style-type: none"> They have done a great job in the Engineering Dept. Ask your departments if it’s worth bringing forward to the individual departments to see where we can help 																								



<p>Training and Education</p>	<p>Upcoming Safety Course Offerings:</p> <ul style="list-style-type: none"> - Biosafety Virtual: March 28, June 3 - Chemical Safety Virtual: May 2, June 11, <p>If you know of people hiring students, let them know of the courses available. Each course is 3-4 hours in length</p>
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Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date
	1			

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Joint Occupational Health & Safety Committee
Meeting Agenda

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
FEBRUARY 2024	9	4	3	2	0
FEBRUARY 2023	14	6	2	4	2
2024 YTD	19	6	5	7	1
2023 YTD	28	9	5	6	8

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/02/03	PROV VPR	medical treatment	injury	medical treatment	needlestick	Practicum student at KGH giving subcutaneous injection. Patient flinched and pulled away and student made contact with hand that was holding the patient with the used needle. Note that IR does not reflect that FA was sought, however file has been reviewed by HR and submitted to WorkSafeBC suggestive that BBF exposure procedures were followed (attend emergency at hospital).
2024/02/11	FINOP	Incident only	injury	First Aid	Burn	Employee was swapping out hot au jus from Pritchard station and spilled on right hand. Worker received first aid and returned to work. Investigation indicates that the worker was rushing - no corrective actions identified.
2024/02/13	PROV VPR	Incident only	Near Miss	N/A	Chemical Release	Burning smell from furnace in lab. It appeared that a small amount of plastic was in furnace when chemical glassware was being dried. Corrective actions: Lab was aired out and furnace was cleaned. Reminder was sent to all lab occupants and sign placed on furnace.
2024/02/13	PROV VPR	Incident only	Near Miss	N/A	Unprotected sharps	Lab technician investigating fumehood leak discovered broken glass and uncapped needle. Disposed of in sharps container. Corrective actions: Brought to local safety committee for review with recommendation for thorough annual lab cleanups.
2024/02/13	PROV VPR	Incident only	Near Miss	N/A	Equipment malfunction	Employee was responding to a lab emergency and attempted to use new emergency call boxes (IP1). Devices (2 separate locations) did not work as expected. Corrective actions: Under review by Campus Security, IT and HSE.
2024/02/19	PROV VPR	Incident only	Near Miss	N/A	Chemical Release	Research Assistant was drying coffee grounds in oven in high head lab - left to dry overnight. At about 10pm the coffee grounds were found to be smoking. No corrective actions identified. HSE spoke to Research Assistant and they indicated that they will not use coffee grounds nor leave the furnace on when leaving campus in the future.
2024/02/26	FINOP	Incident only	injury	First Aid	Eye pain	Employee reported that they were experiencing eye pain while eating lunch at work. No cause identified. First aid provided. Returned to work. No corrective actions identified.
2024/02/28	PROV VPR	medical treatment	injury	medical treatment	Fainting	Practicum student lost consciousness in patient's room at VJH (while watching catheter insertion). Put in c-spine and treated in emergency. Head and neck pain as a result of fall. Student indicated lack of hydration and nutrition. No corrective actions identified.
2024/02/29	FINOP	Incident only	injury	first aid declined	Slip/Trip	Employee stocking shelves tripped on stool and jammed hand into counter, not falling completely to ground. Personal distraction noted as cause. Corrective action: remind employees to be aware of surroundings.

Non-worker Incidents

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/02/02	N/A	incident only	no injury	N/A	contact with chemicals	Student was sitting in lab by centrifuge - biting tongue. Felt bitter taste on tongue. Reported concern that may have been exposed to a chemical and washed tongue.
2024/02/12	N/A	incident only	no injury	N/A	Personal	Student with history of fainting started to feel light-headed during lab. Was supported to floor by TA and did not lose consciousness. Student reported little to eat and drink and poor sleep prior to lab. Rested and returned to lab after 5-10mins.