



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/04/23 @ 11:00 am	
	Location:	Teams - <a href="#">Click here to join the meeting</a>	
	Call to Order:	11:02	
	Adjournment:	11:37	
Previous meeting date:	2024/03/26	Next meeting date & time:	2024/05/21

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	N
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Alec Smith	Employer rep - ENGINEERING	Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y

Motion to adopt previous meeting’s minutes:	Kathy Rush	Seconded:	Praveen Rajan
Motion to adopt current meeting’s agenda:	Kathy Rush	Seconded:	Ieva Zigg

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>• See Addendum 1 – report for incidents in March – Cherie</li> <li>• Injury practicum student, combative patient. Ice pack thrown. Student hit in left arm. Nursing student, violence and aggression known workplace hazard for healthcare workers. Kathy R asked if there was back up, if there was follow up with patient and if there was risk to anyone else. There will be some funding for further training for situations like this coming up. Hospital would have protocols for these situations.</li> <li>• Discussed practicum student injury needle poke, didn’t retract and student was injured trying to dispose of it. Anti coagulant medicine, no mention of follow up. Cherie mentioned there is a course available on what information is important to include in these reports and follow up. Cherie offered HSE support for this.</li> </ul>



	<ul style="list-style-type: none"> <li>• Discussed grad student event out of country. Injured ankle slipping on rocks. Cherie mentioned reminder to ensure there is adequate medical coverage.</li> <li>• Worker mentioned door handle too close to door jam, work order submitted to Facilities. Francois &amp; Alec inspected, if doors close slowly they seem to be alright. Will look into adding slow close device to the other two doors.</li> <li>• Practicum student collapsed, immediately regained consciousness. Lightheaded due to lack of nutrition. Kathy, they encourage eating before practicum involvement. Heat from wearing PPE might also be a factor (Kathy)</li> <li>• Discussed N/A, student issue separate but included because it is important (Cherie). Used eye wash, eye felt dry. Given eye drops. Safety glasses not worn properly due to fogging up. Lack of knowledge by T.A. anti fog safety glasses recommended and further T.A. training. Discussed not a requirement for others to be involved in reporting.</li> </ul>
Inspections	
Other OHS reports	<p>Chemical Inventory Project Update – Cherie Engineering Meeting with PIs IP1 – Cherie Transport of Dangerous Goods Registration – Cherie</p> <ul style="list-style-type: none"> <li>• Discussed job posting, Chemical inventory position. To manage chemicals. Will eventually link to larger system. Cherie, update, 2 new workers hired to help with this. Hoping to get everyone on same spreadsheet format so that when we buy the database we can upload all into new system. Two students starting on Monday.</li> <li>• Engineering meeting, concerns in IP1 discussed. Meeting is being arranged with PIs to discuss collaborative space.</li> <li>• Discussed changes to transportation of dangerous good. New legislation. Needs to be registered in their system. For UBC this is challenging. Will have to do all campuses as a single entity. If group knows of any locations these are going to that we are not aware of, please let Cherie or HSE know.</li> <li>• No April lab safety topic but hope to have one for May</li> <li>• Question Francois, is there a way to view all the receiving locations?</li> <li>• Answer Cherie, unless you are having something delivered directly it should be central receiving.</li> <li>• Question Francois, IP1 meeting, Cherie and Francois will meet ahead of time</li> </ul>
HSE Program Update	No April Lab Safety Topic
Training and Education	<p>Upcoming Safety Course Offerings:</p> <ul style="list-style-type: none"> <li>- Biosafety Virtual: March 28, June 3</li> <li>- Chemical Safety Virtual: May 2, June 11,</li> </ul>



	If you know of people hiring students, let them know of the courses available. Each course is 3-4 hours in length
--	---

Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date
	1	<p>Issues with plugged toilet on the 2<sup>nd</sup> floor of the science building (accessible washroom) (Ieva Zigg)</p> <ul style="list-style-type: none"> <li>• Ieva, not specific washroom but procedural complaint. Ieva received feedback that reporting it is not happening. Facilities unplugs it, then nobody is reporting to cleaners to fix. Cleaners are not reporting issues to facilities.</li> <li>• Cherie, concern with lack of professional / respectful email.</li> <li>• Needs to be reported that there is an issue to Facilities. Can facilities provide a new document to faculty regarding reporting (Cherie). Seems to be need for more information so staff and students know process for reporting issues. Cherie is working on this. Suggestion that each department can consider how they can handle this process until Cherie is able to get something in place.</li> <li>• Cherie – Need to ask Salto who has access to spaces. This is important information for the departments to know</li> <li>• Kristin mentioned that they have access to view who has access to their spaces</li> </ul>		



--	--	--	--	--

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Joint Occupational Health & Safety Committee  
Meeting Agenda

Addendum 1  
Dept. of Health, Safety Environment - Incident Report Summary: March 1-31, 2024  
University of British Columbia - Okanagan Campus JOHSCs  
Original: April 12, 2024 / Updated: April 23, 2024

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
MARCH 2024	8	1	6	0	1
MARCH 2023	14	3	5	3	3
2024 YTD	29	7	11	7	4
2023 YTD	42	12	10	9	11

**Worker / Practicum Student Incidents**

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/03/07	PROV VPR	incident only	injury	declined	workplace violence	A practicum student (PS) was attending to a patient who was combative and difficult to reason with from time of arrival onto unit. When the patient allowed PS to assist them to washroom, there were minimal issues. When PS returned to patient's room to assist patient getting dressed to be discharged from the unit, the patient threw ice pack at PS' feet. PS stated "if you throw things at me I cannot help you get dressed". Patient then proceeded to hit PS 4 times quickly in the left arm. PS then left the room. Patient shouted "I am never coming back to this hospital again." PS did not interact with patient again.
2024/03/08	PROV VPR	incident only	injury	first aid	needlestick	A practicum student administered medication via pre-drawn syringe. After this, the needle did not auto-retract as it was supposed to. PS poked themselves with needle while disposing it into sharps container.
2024/03/11	PROV VPR	time loss	injury	medical treatment	fall on same level	A grad student was at an event out-of-country. They were walking towards the parking lot of the event site, which was lined with some rocks. The student slipped on these rocks and fell, injuring their ankle.
2024/03/19	FINOP	incident only	injury	first aid	laceration	A worker reported that they were cleaning a chef's knife when their hand slipped onto the sharp blade and they cut themselves. Corrective action: worker was instructed to ensure the blade is positioned away from their body when cleaning knife.
2024/03/19	PROV VPR	incident only	no injury	N/A	N/A	A worker reported that 3 specific doors have poorly positioned door latches, indicating that there is not enough room to safely close the door because the door handle is too close the door jamb increasing the chance of scraped fingers when closing these doors. A work order was submitted to Facilities Mgmt to have the setup of these doors changed so the hazard is eliminated.
2024/03/22	FINOP	incident only	no injury	first aid	struck against	A worker's pinky finger struck a door frame when exiting a room. Corrective action: Ensure hands are safely tucked in when exiting doors.
2024/03/24	FINOP	incident only	injury	first aid	laceration	A worker was using a bread knife to cut a loaf of bread with their left hand on the loaf, their right hand using the knife. As they neared the end of the loaf, it wasn't straight it was bent. The knife slipped out of the bread and cut their left thumb. Stitches were not required. First aid was called and they tended to the worker. After the worker was bandaged up, they resumed work. Corrective Action Identified: instruct worker to properly secure anything item they are cutting before proceeding.
2024/03/28	PROV VPR	incident only	no injury	first aid	syncope	A practicum student was observing a medical procedure take place, and they were wearing appropriate PPE for infection control purposes. PS reported feeling a warm sensation, then collapsed to the floor. PS' partner observed some stiffness to the body upon falling, but the PS then immediately regained consciousness. PS was assisted into a wheelchair and taken to emergency department by supervisor to be assessed. Corrective Action: Ensure PS eats something before clinical practice.

**Non-worker Incidents**

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/03/15	N/A	incident only	no injury	first aid	matter in eye	A student in an undergrad lab class thought they felt something in their eye while working with 0.2 M sodium hydroxide and 0.1 M acetic acid, so used the eyewash without prompting. 45 minutes later their eye felt dry, so they came to the lab tech for advice. The lab tech then contacted HSE and campus security who sent first aid to examine the student. The student was given an eye drop and deemed fine, and instructed to seek medical attention if they felt any pain in the eye.  Safety glasses were worn, but improperly due to fogging. This combined with stirring a solution too vigorously allowed reaction solution to enter the student's eye. Additionally, there was a lack of knowledge from the TA of reminding the student to rinse their eyes for 15 minutes and to let a supervisor know immediately of the incident. TA training has been revised to account for this and anti-fog safety glasses and goggles have been purchased for distribution.