



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/06/25 @ 11:00 am	
	Location:	Teams - <a href="#">Click here to join the meeting</a>	
	Call to Order:	Stephen O’Leary 11:05am	
	Adjournment:	Stephen O’Leary 11:40am	
Previous meeting date:	2024/05/21	Next meeting date & time:	2024/07/23

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Joan Bottorff (for Kathy Rush)	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Trudy Chimko (for Francois Miros)	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Ashley Aalten (for Catherine Chirkoff)	Resources - CORM	Y

Motion to adopt previous meeting’s minutes:	I. Zigg	Seconded:	K. Schuppener
Motion to adopt current meeting’s agenda:	P. Rajan	Seconded:	K. Schuppener

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>May incidents were reviewed in Addendum 1</li> </ul>
Inspections	N/A
Other OHS reports	N/A
HSE Program Update	N/A
Training and Education	N/A



Old Business	Item #		Who	Target date
Letter of Recommendation	1	Physical phones in IP1 were removed and replaced with call boxes without any notice, many of which are not working. The committee reviewed the draft letter of recommendation asking to bring back the original phones. The employer will have 30 days to respond. Everyone in the committee voted and approved the letter to be submitted.	P. Rajan	
Chemical Inventory Project	2	Students are actively working on the chemical inventory project; we are asking everyone to comply. When the new program launches, the data will already be in the system.	C. Michels	

New Business	Item #		Who	Target date
Build your own free air cleaner	1	An email from the City of Kelowna was forwarded to the committee. Instructions on how to build your own free air cleaner – there are some events in July where they'll help you build one free of charge. Feel free to share with anyone you think would be interested.	C. Michels	
Fire Season	2	Someone started their own personal fire above the residences, which spread to approximately 60' x 40' in diameter before the fire department was able to attend. If you see someone smoking in a location other than the designated gazebos, it's everyone's responsibility to let people know, to help prevent fires.		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Joint Occupational Health & Safety Committee  
Meeting Agenda

Addendum 1  
Dept. of Health, Safety Environment - Incident Report Summary: May 1-31, 2024  
University of British Columbia - Okanagan Campus JOHSCs  
original: June 3, 2024 / updated: June 21, 2024

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
MAY 2024	4	1	1	0	2
MAY 2023	6	3	1	1	1
2024 YTD	41	10	14	10	7
2023 YTD	60	18	18	10	14

**Worker / Practicum Student Incidents**

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/04/11	PROV VPR	medical treatment	injury	medical	fall on same level	Update on previous worker incident: the 'severity' and 'treatment level' of this April 11th incident was changed from 'incident only' to 'medical treatment' on June 12th (stats have been updated in April tab).
2024/05/19	FINOP	time loss	injury	medical	musculoskeletal injury	A worker was working on cleaning up safes and safe parts from repairs, which included lifting and arranging safes that weigh around 36lbs. They felt a twinge in their shoulder from moving parts around during the course of the work.
2024/05/24	FINOP	time loss	injury	no FA or medical treatment noted in CAIRS report	musculoskeletal injury	A worker contacted their supervisor after their shift had been completed that day to inform the supervisor that the worker had pulled something in their back. They indicated that this may have been from moving tables but they were not sure. The corrective action identified is that the moving of furniture is not part of the worker's job description and that this type of task should be performed by Facilities Management.
2024/05/28	PROV VPR	incident only	no injury	N/A	N/A	A group of paid students/technicians were returning from field work and were on a highway when a vehicle lunged in front of them. The UBC vehicle was driving north and the other vehicle was entering the highway seeking to cross the lane being traveled in by the UBC vehicle to turn left and drive south on the highway. The driver of the UBC vehicle saw that the incoming vehicle had stopped as per the right of way, but then the other vehicle suddenly accelerated across the intersection causing the driver of the UBC vehicle to take evasive action. The asphalt was wet from earlier rain, impacting the manoeuvrability of the vehicles. The UBC vehicle slid when the brakes were applied and the other vehicle was struck perpendicularly on the driver door side. The UBC personnel did not receive any injuries but the UBC vehicle received minor damage and the airbags did not deploy. The UBC driver immediately checked on the other driver, the other driver did not display any physical injuries but they were confused and in a bit of shock, and their car was damaged from the impact (and the airbags had deployed). The driver of the other vehicle indicated that they were not sure what happened but thought that they may have accidentally depressed the accelerator instead of the brakes. Paramedics attended to the other driver and transported them to a medical facility as a precautionary measure. Both vehicles were towed from the scene and the UBC personnel were transported by the RCMP to West Kelowna where they were picked up by their UBC supervisor.
2024/05/30	PROV VPR	incident only	injury	first aid	laceration	A paid student was collecting their water bottle from the water bottle holder in the hallway outside of a laboratory. In doing this, they accidentally hit another bottle placed next to their bottle. This caused the other bottle to fall, and in an attempt to prevent that bottle from falling on the ground, the paid student lost balance and was going to fall. While trying to catch themselves, they reached out and broke the water bottle holder which caused a cut on their finger.

**Non-worker Incidents**

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/05/15	N/A (contractor)	incident only	no injury	N/A	N/A	The painting of campus traffic markings was done across campus by a contractor that UBCO has utilized for several years for the same work. Shortly after the crew was finished, Facilities Mgmt received a report from staff in the RHS building that people were finding the crosswalks slippery at the corner of Discovery Way and Athletics Court. FM managers investigated and realized the cause was that the paint had been covered in a reflective product that looked like sugar but was round like shuffleboard sand and was very slippery to walk upon. It was particularly slippery where the paint was covering patches of the old thermoplast markings that were mostly worn away. The FM managers realized that this was likely the case for all cross walks. The coordinator of the contract crew responded and called it "tiny glass beads" indicating that it was part of the reflective treatment for the traffic markings which is added after the painting occurs. They indicated that the crew should have "blown it off" prior to completing the job. As the crew had already moved out of town and could not return that day, the FM manager requested that the UBC FSW team sweep all the cross walks on campus, this was completed within the hour of the request being made. <i>Root cause</i> : Standard Operating Procedures not followed; glass-bead product should have been "blown off" before crew left site. Additionally, traffic and weather would normally quickly remove hazard but this day had low traffic plus some campus roads were partially blocked to traffic, and the weather was not at all windy. The beads also may have adhered to the road paint better had the painting been done earlier in the morning before the temperature warmed up.