



UBC Okanagan AVP Students JOHSC

Meeting information:	Date & Time:	April 25, 2024 1:00p		
	Location:	UNC325a and virtual meeting via zoom		
	Call to Order:	1:00pm		
	Adjournment:	1:36pm		
Previous meeting date:	March 21, 2024 1:00pm	Next meeting date & time:	May 16, 2024, 1:00pm	

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
		Jeff Stonehouse	worker rep – BCGEU / co-chair
	Robyn Bunn	employer rep - M&P /	y
	Jackie Toews	worker rep - BCGEU	y
	Amy Lauterbacher	employer rep - M & P /co-chair	y
	Carla Lanigan	worker rep - BCGEU	y
	Christine Squire	employer rep – M&P	y
	Jason McLeod	ex officio - Health, Safety & Environment	y
	Sherry Petkau	admin resource	y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			y

Motion to adopt previous meeting’s minutes:	Jeff Stonehouse	Seconded:	Carla Lanigan
Motion to adopt current meeting’s agenda:	Jackie Toews	Seconded:	Christine Squire
*Post adopted minutes to JOHSC Website at conclusion of this meeting			

	Informal inspections conducted	Formal inspections conducted	Recommendations made to employer
This period	0	3	0
Year-to-date	0	3	0

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • 2 additions to Feb due to late reporting • Feb 14, medical treatment, time loss, musculoskeletal • Feb 26, medical treatment, time loss, musculoskeletal, issue with machinery • March, 8 incidents • Mar 7, injury only, practicum student, combative patient • Mar 8, incident only, injury, needle stick, practicum student • Mar 11, time loss, medical treatment, fall on same level, masters student – out of country • Mar 19, incident only, injury, first aid, laceration • Mar 19, incident only, no injury, doors in EME improper set up of handles • Mar 22, incident only, no injury, struck against



	<ul style="list-style-type: none"> • Mar 24, incident only, injury, first aid, laceration • Mar 28, incident only, no injury, fainting, practicum student • Student incident, undergrad, required eye wash
Inspections	<ul style="list-style-type: none"> • May 14, 1:00pm ARTS Carla, Jeff, Jason • May 17, 1:00pm GYM, Robyn, Christine, Jackie, Sherry • May 28, 1:00pm CCS, Jackie, Amy, Jason
Other OHS reports	
HSE Program Update	Reviewing some procedures for facilities, developing training
Training and Education	<ul style="list-style-type: none"> •
Annual Reviews	<ul style="list-style-type: none"> • •
	<ul style="list-style-type: none"> •
Other	<ul style="list-style-type: none"> • Reminder: Sunday is day of mourning for fallen workers, Ben Lee Park, anyone is welcome to attend

Standing Items	January Meeting Each Year:
Review TOR	
Committee Evaluation	

Old Business	Item #		Who	Target date
		<i>Status:</i>		
		<i>Status:</i>		
		<i>Status:</i>		

New Business	Item #		Who	Target date
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		•		
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)
- Posted on any Safety Bulletin Boards (if applicable)