



Indoor Environmental Quality (IEQ) Concern Report

Please complete this form in its entirety to initiate an indoor environmental quality investigation. Submission of a concern report is according to internal departmental procedures, found on Health, Safety & Environment's webpage:

<https://hse.ok.ubc.ca/health/indoorenvqual/>. Upon review of this report, follow up action will be taken.

(Please Print) Name: _____ Job Title: _____
 Telephone: _____ E-mail: _____
 Building: _____ Specific Location of Concern: _____

Describe the nature of your concern in detail:

Are you experiencing any health concerns or conditions that you feel are related to this report? yes no
 Have you been absent from work as a result of these health concerns or conditions? yes no

List all causes you might suspect:

What action would you recommend:

Are you aware of any other individual that may be affected? yes no
 If so, please ask them to fill out a Concern Report following internal department procedures.

Completion of this form will initiate an investigation with Health, Safety & Environment

Concern registered by: _____ Date: _____
 Signature

THIS SECTION TO BE COMPLETED BY RISK MANAGEMENT SERVICES

Date received: _____ By Whom: _____

Further Action Required:

HSE: _____
 Facilities Management: _____ Work Order #: _____
 WRAP: _____

Last Updated: April, 4 2022

****This information is collected under the authority of the *Freedom of Information and Protection of Privacy Act*. This information will become part of the Indoor Environmental Quality records. If you have any questions about the collection or use of this information, please contact Health, Safety & Environment at hse.ok@ubc.ca