



UBC OKANAGAN SCHOOL OF EDUCATION

# COMMUNITY FIELD EXPERIENCE SAFETY ORIENTATION

## Self Directed Safety Orientation

This form is to be completed by students participating in the Community Field Experience (CFE) through the Okanagan School of Education (OSE). Upon completion, please submit your form by email to [rob.johnson@ubc.ca](mailto:rob.johnson@ubc.ca).

Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Location: \_\_\_\_\_ Organization/  
SD etc.: \_\_\_\_\_  
Address: \_\_\_\_\_ Country: \_\_\_\_\_  
Start Date (yy/mm/dd): \_\_\_\_ / \_\_\_\_ / \_\_\_\_ End Date (yy/mm/dd): \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### Supervision & Support

I know who to contact if I have concerns in relation to my safety while performing the Community Field Experience. YES

PARTNER ORGANIZATION/ CONTACT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

OSE CONTACT: \_\_\_\_\_ PHONE #: \_\_\_\_\_

### General Rights & Responsibilities

I understand that I have the following rights as it relates to workplace safety: YES

- **Right to know** about workplace hazards and controls
- **Right to participate** in health and safety activities at the workplace
- **Right to refuse** unsafe work

### Working Alone or in Isolation

I am not being assigned to work alone, or if I am, I have been provided training and education on the employer's working alone procedures. YES

### Bullying, Harassment, Intimidation & Violence

I understand that I should not be subject to bullying, harassment, intimidation or violence and have been informed of the partner organization's protocols for addressing any such behaviour. YES

### Site Orientation & Emergency Procedures

I have been informed where to go and what to do in case of an emergency. This includes site-specific information on evacuation (assembly locations) and lock down procedures. YES

### First Aid & How to Report Incidents

I have been informed of how to summon first aid and where the first aid room is (if applicable). I understand that I need to report incidents to my supervisor and through [UBC CAIRS](#). YES

If I am working outside of BC, I understand that it is recommended that I check my insurance coverage (see <https://hse.ok.ubc.ca/safety/student-safety/> for more information\*\*). YES

NOTE: Your placement site may require additional training and orientation.