



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/08/27 @ 11:00 am	
	Location:	Teams - Click here to join the meeting	
	Call to Order:	11:05	
	Adjournment:	11:55	
Previous meeting date:	2024/07/23	Next meeting date & time:	2024/09/24

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	N
	Alec Smith for Francois Miros	Employer rep - ENGINEERING	N
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Casey Hamilton	Guest	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y

Motion to adopt previous meeting’s minutes:	NO QUORUM	Seconded:	NO QUORUM
Motion to adopt current meeting’s agenda:	NO QUORUM	Seconded:	NO QUORUM

Report Categories	Details
New Business Item to be discussed first	<ul style="list-style-type: none"> • Guest Casey Hamilton to discuss Campus Wellness and Education / Picnic • Shared student focused resources from Picnic and Campus Wellness to help with the challenge of students passing out • Casey is a wellbeing strategist and registered dietician • Advocate for Health and Wellbeing • Picnic runs 8:30 am – 4 pm Monday to Friday in UNC 122B Offer harm reduction supplies, breakfast program and snacks. Free community meal program on Tuesdays. Community market every second Tuesday. Also do outreach around campus. Sent some training materials to be shown to students in labs to help prevent health issues during labs. • Counselling Services UNC 337 Monday to Friday 9 am to 4 pm • Other resources:



	<ul style="list-style-type: none"> • Health Clinic • Emergency funding and grocery cards • The pantry • Cherie to share resources discussed with the committee
Incidents (reporting on previous month)	<ul style="list-style-type: none"> • July incidents were reviewed in Addendum 1 • July incidents discussed in meeting
Inspections	<ul style="list-style-type: none"> • Need for inspections discussed – plan explained •
Other OHS reports	
HSE Program Update	<ul style="list-style-type: none"> • First aid update coming for next meeting – Jason will be here next month to discuss what changes are happening with our First Aid requirements • Monthly Safety Topic: Training • Lab Safety Spotlight – Job specific training discussed. Infographic shared by C. Michels
Training and Education	

Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date
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	2024. 08.01	<ul style="list-style-type: none">• Campus Wellness and Education / Picnic• Suggestion that Health and Wellness might produce a resource card that Labs, Security and First Aid teams could hand out to students who have fainted as a follow up support.	Casey Hamilton	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Department of Health, Safety & Environment – Incident Report Summary: July 1-31, 2024

University of British Columbia – Okanagan Campus JOHSC’s

August 13, 2024

Addendum 1
Dept. of Health, Safety & Environment - Incident Report Summary: July 1-31, 2024
University of British Columbia - Okanagan Campus JOHSCs
August 13, 2024

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
JULY 2024	7	1	5	0	1
JULY 2023	2	1	0	1	0
2024 YTD	52	14	20	10	8
2023 YTD	68	22	19	13	14

Worker / Practicum Student Incidents

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/07/08	FINOP	incident only	injury	declined	musculoskeletal injury	A worker was carrying a 17kg box from their desk to CRMS for shipping out. In the process of doing this, they propped the box on their left hand while they scanned their electronic fob to get through a door. This action was more awkward because there was a bicycle in the hallway and they had to stretch far and then open the door. Once inside CRMS, they lowered the box onto a lower shelf to weigh the box before shipping it. This process resulted in a muscle strain in the worker's neck. Corrective actions: future moving/carrying of heavy boxes to be done using a cart and/or a minimum of two people.
2024/07/08	PROV VPR	incident only	no injury	N/A	no injury	At roughly 3:30, the HVAC in a building failed, leading to shutdown of all lab ventilation including fume hoods with active experiments. Shortly after, a noticeable smell was apparent in labs and the hallway, at which point all labs were evacuated. Potential candidates for smell include wood gas produced from carbonizing organic materials, or the mixture of evaporated solvents from within one or more of the lab gloveboxes. Notably, while fume ventilation failure occurred in all labs, in one of the labs the fume hood alarms did NOT go off. Campus Security was contacted immediately after fume hood failure, and the HVAC system was restarted within 1 hour of initial failure. Researchers returned to lab after allowing rooms to vent for another 30-60 minutes. It is believed that the high outdoor temperatures and leaving a door open in the hallway to the outside overloaded HVAC systems resulting in failure. Also of note is that a number of visitors (mostly high school students) were in the building for a tour at time of failure, however they were not present when smell was first noted as their tour had ended at that point. The research group will monitor for similar occurrences through the remainder of the heat of the summer and will evacuate all labs as well as contact Facilities Mgmt for potential solutions if this does occur again.

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/07/12	PROV VPR	incident only	injury	first aid	fall from elevation	A worker was descending some stairs inside a campus building when they missed a step and fell. The worker was given a cold compress and Campus Security was contacted to provide first aid treatment. The worker went home after the incident as the elevator in their building was out of service for maintenance and the worker was concerned that their knee pain would be even more aggravated by stair usage.
2024/07/13	PROV VPR	incident only	injury	first aid	struck against	A worker was loading a cage washer, and was closing the door to run the load through the wash cycle. A sharp edge along the bottom of the door struck their left big toe during this process. This resulted in some tissue and toe nail damage along with bleeding, swelling and pain. The worker cleaned and dressed the wound, and elevated their foot while putting slight pressure on the toe to stop the bleeding. Corrective action: Instruct staff to stand behind door while pushing it closed, rather than standing beside door and pulling it closed.
2024/07/26	PROV VPR	incident only	no injury	first aid	fall on same level	A meeting to review a conference room video camera setup was in progress when a worker turned around and tripped over the leg of a mobile whiteboard. The worker was experiencing swelling of one knee, along with multiple small abrasions on their knee and arms. A co-worker supported the injured employee by applying bandages from their department's first aid kit. The first aid kit did not have ice packs for the swollen knee so after contacting several people unsuccessfully looking for an ice pack, the worker's supervisor walked to a different building and requested ice in a bag from a cafeteria, which they did provide. Corrective actions: 1. Remove whiteboard due to tripping hazard based on design of legs. 2. It is strongly recommended to contact Campus Security for <i>all</i> workplace first aid treatments. Campus Security is the designated first aid supplier for UBC employees, their first aid attendants have appropriate training and resources, and are in direct radio contact with Campus Security Dispatch in case additional response is required. Campus Security also ensures the proper forms are completed as per WorkSafeBC regulations.
2024/07/29	FINOP	incident only	no injury	first aid	lacerations	A worker was building 2 shelving units, first 1 built earlier, second one in process. The worker had the shelf's hardware ready to affix and tighten when they were distracted by a co-worker who entered the area. The shelf starting losing its balance and the worker prevented it from tipping over but sharp edges cut their hand and fingers from the quick grabbing gesture.
2024/07/31	FINOP	time loss	injury	medical	lacerations	A worker was drilling a piece of metal that was fastened in a vice when the jaw of the vice broke. The piece of metal spun with the drill and sliced the worker's finger.