



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/09/24 @ 11:00 am	
	Location:	Teams - Click here to join the meeting	
	Call to Order:	11:03	
	Adjournment:	11:37	
Previous meeting date:	2024/08/27	Next meeting date & time:	2024/10/22

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Tristyn Hay for Francois Miros	Employer rep - BIOLOGY	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y
	Jason McLeod	Guest - HSE	N

Motion to adopt previous meeting’s minutes:	KATHY RUSH	Seconded:	KRISTIN SCHUPPENER
Motion to adopt current meeting’s agenda:	KRISTIN SCHUPPENER	Seconded:	IEVA ZIGG

Report Categories	Details
New Business Item to be discussed first	<ul style="list-style-type: none"> Naloxone kits on campus – Cherie Michels update
Incidents (reporting on previous month)	<ul style="list-style-type: none"> August incidents in Addendum 1 One changed from first aid to medical treatment. Incident on the 12th of July, missed a step and fell. No corrective action needed Autoclave incident discussed, Cherie mentioned that they are nearing the end of their life and need replacing. Rubber stop in bio processing lab. Glass tube broke and caused injury (stitches). Quality resources, posters and information distributed as corrective action. Discussed a 15 minute response time for first aid. Cherie to follow up with security and discuss in



	<p>future JOHS meeting. Cherie to have Campus Security to meeting discuss their triaging protocols.</p> <ul style="list-style-type: none"> • Paid student washing and cleaning glassware, cut finger and were offered first aid but declined. Went home.
Inspections	<ul style="list-style-type: none"> • Stephen and Praveen to discuss inspections outside of JOHS committee meeting
Other OHS reports	<ul style="list-style-type: none"> •
HSE Program Update	<ul style="list-style-type: none"> • Training – was the September safety topic. Ensuring everyone who has access has necessary training. January 1st 2025 is the deadline for training to maintain access to gas storage area. HSE currently conducting audits of the spaces where this is needed.
Training and Education	
Topic for November	<ul style="list-style-type: none"> • Guest speaker Amanda Swoboda, HR Wellbeing Specialist, to discuss health & wellness resources for faculty and staff.

Old Business	Item #		Who	Target date

New Business	Item #		Who	Target date
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First Aid Update	1.	<ul style="list-style-type: none"> Cherie to discuss what changes are happening with our first aid requirements As of November 1st, 2024 there are changes to first aid requirements from Work Safe BC. Video shared. https://www.worksafebc.com/en/resources/health-safety/videos/workplace-first-aid-requirements-ohs-regulation-changes?lang=en 	Cherie Michels	
New HSE Website	2.	<ul style="list-style-type: none"> Cherie to discuss the new HSE website Most information will be in a table that is in alphabetical order. Would like feedback from the JOHSC team on how they use and access the website. https://hse.ok.ubc.ca/ Feedback, currently using Google search to help find things Team likes current website set up especially the report button being easy to find Group was resistant to change, but thought the new organization might be manageable. They recognized that familiarity was probably why they preferred the existing organization. They would like to add “Teaching Assistant” as a filtering category in a sorting category by person type. 	Cherie Michels	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Department of Health, Safety & Environment – Incident Report Summary: August 1-31, 2024

University of British Columbia – Okanagan Campus JOHSC's

September 09, 2024

Addendum 1
Dept. of Health, Safety & Environment - Incident Report Summary: July 1-31, 2024
University of British Columbia - Okanagan Campus JOHSCs
August 13, 2024

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
AUGUST 2024	6	0	3	3	0
AUGUST 2023	7	1	4	1	1
2024 YTD	58	14	22	14	8
2023 YTD	75	23	23	14	15

Worker / Practicum Student Incidents

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/07/12	PROV VPR	incident only	injury	2024/08/29 - changed from 'first aid' to 'medical treatment'	fall from elevation	A worker was descending some stairs inside a campus building when they missed a step and fell. The worker was given a cold compress and Campus Security was contacted to provide first aid treatment. The worker went home after the incident as the elevator in their building was out of service for maintenance and the worker was concerned that their knee pain would be even more aggravated by stair usage.
2024/08/01	FINOP	incident only	injury	unknown	musculoskeletal injury	The children were playing in the play yard and one of the children needed help to get up from the Teeter Totter so the educator picked the child and that hurt their back. The educator originally felt it would be alright after taking rest. However, the educator informed their supervisor the next day that the pain was not getting better.
2024/08/07	AVP Students	incident only	injury	declined	fall on same level	A worker fell in a parking lot where there is a bit of a ditch/trench between rows of cars. The incident was reported to Parking Services who followed up with a plan to patch the hole. Hole was subsequently filled to minimize/eliminate further tripping risk.
2024/08/08	FINOP	medical treatment	injury	medical	musculoskeletal injury	A worker has been experiencing right arm & wrist pain for some years. They have been using various ergo keyboards and mouses recommended by their employer and also regularly seek massage therapy. The pain has been getting significantly worse over the past few months. The worker has been experiencing limited range of motion and pain 24/7. It hurts to stretch or make a fist out of their right hand. The pain is also extended to their neck.

date	JOHSC	severity	claim type	treatment level	injury type	description
2024/08/09	PROV VPR	medical treatment	injury	medical	burn	I was autoclaving some waste using the top autoclave. I checked the cycle that I already started, and I found that the pressure did not raise, and then I stopped the machine, and saw that the rubber around the lid was came off, so the machine was leaking and pressure did not raise, I tried to fix that, and put that in its place, so I got close to the machine, the bottom one was working, and accidentally my leg touched the lid of the working autoclave, it was hot, so I burnt an area of my skin of my right leg, around 18 cm2.
2024/08/16	PROV VPR	medical treatment	injury	medical	laceration	The injured individual was trying to fit a glass tube in a rubber stopper, and the glass tube broke, cutting the individual on their left thumb. The individual called Campus Security, who came after about 15 minutes and provided first aid by stopping the bleeding. Then campus security advised the individual to go to the hospital to check if there were no broken glass particles in the wound. The injured individual saw a doctor at Kelowna General Hospital, who confirmed that the wound had no glass particles and then stitched it.
2024/08/19	PROV VPR	incident only	injury	first aid	laceration	A paid student was washing and cleaning glassware, when it slipped out of their hands and shattered on the countertop. This resulted in a small cut of about 5mm along the tip of the right hand pinky finger. The paid student proceeded to run it underwater, while a second student came to get me. I assessed the situation and proceeded to apply first aid. Calling campus security was offered, however, it was declined by the student deemed unnecessary due to the assessed severity. The wound was cleaned multiple times with first aid kit wipes, and the wound was bandaged and pressure was applied until bleeding stopped. The bandage was then changed for a fresh one, and the paid student was comfortable with being driven home by another student.