



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2024/12/17 @ 12:30 pm	
	Location:	Teams - Click here to join the meeting Please press CTRL + click to follow this link to the meeting	
	Call to Order:	12:30pm	
	Adjournment:	12:40pm	
Previous meeting date:	2024/11/26	Next meeting date & time:	2025/01/28

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	N
	Kathy Rush	Worker rep - FHDS	N
	Praveen Rajan	Worker rep - ENGINEERING	N
	Alec Smith		Y
	Francois Miros	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Ieva Zigg	Employer rep – IKBSAS	N
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y

Motion to adopt previous meeting’s minutes:	NO QUORUM	Seconded:	
Motion to adopt current meeting’s agenda:		Seconded:	

Report Categories	Details
Incidents (reporting on previous month)	November incidents in Addendum 1 were reviewed
Training and Education	Lab Safety - No topic for this month
Other OHS reports	•



HSE Program Update	•
Training and Education	•
Topic for December/January	
	•

Old Business	Item #		Who	Target date
	1	<ul style="list-style-type: none"> • Guest speaker Amanda Swoboda, HR Wellbeing Specialist, discussed health & wellness resources for faculty and staff. • Workplace health and wellbeing resources are on the UBC website. Hub of programs and resources. Greenshield Health is our new provider of services. Integrated new platform. Will need to login to Greenshield Health to access these services. Also have up to \$3000 per year of counseling for eligible staff. • Discussed Sunlife benefits also • Details can be found in the benefits handbook • There are also resources to assist managers and supervisors to support mental health in the workplace • Workplace learning ecosystem has a number of courses available also • Centre for Workplace Accessibility is also a resource, can fund accessibility support, coordinates supports and engages in projects and initiatives to enhance disability inclusion literacy. • Workplace wellbeing ambassador program discussed • Healthy workplace initiative fund, applications open in the Spring • Healthy UBC newsletter is available – need to sign up to receive it • Ergonomics assessments are available • Recreation opportunities include free spin classes and healthy movement initiatives 	Amanda Swoboda	



		<ul style="list-style-type: none"> The Mental Health Continuum is a helpful tool 		

New Business	Item #		Who	Target date
	1.	<ul style="list-style-type: none"> Overview of WorkSafeBC Application for variance – emergency washing facilities in battery manufacturing Lithium batteries react to water in the air and can catch fire, creating a moisture free environment. Pre purchased module. Also using items that can damage eyes and skin. Competing requirements. Compromise is that all workers in the facilities will be required to wear a face shield and eye wash station will be just outside about 13 meters away rather than 6 meters. Official document will be coming out. Open to committee to have input. 	Cherie Michels	



	2.	<ul style="list-style-type: none">• Scent Free Program overview and promotion• 3 different locations have noticed an increase in scented product usage. HSE working with these. CORM will target students with communication channels to remind them of the scent free program, which is voluntary	Cherie Michels	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Department of Health, Safety & Environment – Incident Report Summary: November 1-30, 2024

University of British Columbia – Okanagan Campus JOHSC’s

December 6, 2024

Addendum 1
Dept. of Health, Safety & Environment - Incident Report Summary: November 1-30, 2024
University of British Columbia - Okanagan Campus JOHSCs
December 6, 2024

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
NOV. 2024	15	1	7	1	6
NOV. 2023	15	4	6	0	5
2024 YTD	94	17	40	19	18
2023 YTD	109	31	34	19	25

Worker / Practicum Student Incidents

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/11/01	PROV VPR	incident only	injury	first aid declined	puncture wound	A paid student was transferring waste glass Pasteur pipettes from a biosafety cabinet into a waste container, and as they were closing the bag, they were pricked with the used end of the pipette tip. The tip punctured the glove and broke the skin. There was a very small pin prick on the worker's thumb, they immediately washed with ethanol and contacted the research associate in their lab along with their supervisor. Corrective Action Identified: Buddy System - pair paid student with more experienced lab member for guidance on waste disposal until they feel comfortable handling it on their own.
2024/11/04	FINOP	time loss	gradual onset injury	unknown	musculoskeletal injury	A worker spent the morning working in one area and then moved to a different work area for the rest of the day. At the second location, the worker's supervisor asked them to change some beverage dispensers and the worker responded that their back was already sore. The supervisor asked if they could help, the worker said no and proceeded to change the beverage dispensers on their own. Later in the day, the worker told their supervisor they had tweaked their back lifting something, but it was unclear if it happened while working or at home.
2024/11/05	FINOP	incident only	gradual onset injury	unknown	musculoskeletal injury	After a period of time spent scooping ice cream, a worker's right arm and shoulder began to hurt. Corrective Action Identified: The time spent scooping ice cream has been reduced to 45 minutes per staff member and the timeframe that ice cream is available at this cafeteria has been changed such that it is now removed 1 hour earlier in the evening than it was previously.



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Worker / Practicum Student Incidents (continued)

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/11/07	PROV VPR	time loss	occupational disease	medical	bodily reaction	A paid student had strong allergic reaction in their work areas, including in their office area (no change in life style, food or environment.) They took anti-allergy medication and the symptoms went away in a few hours. They took 4 days off from coming in to their work area, the irritations went away and medication could be stopped.
2024/11/07	PROV VPR	time loss	injury	medical	bodily reaction	A postdoctoral fellow experienced serious allergic reactions in their work area, including red rash over the body. They took allergy medication but did not fully recover for a few days.
2024/11/07	FINOP	incident only	injury	first aid	musculoskeletal injury	A worker attempted to solo lift a container of wet compost from the floor onto a cart. The cart moved when they tried to set the container down causing them to strain their back. Corrective Action Identified: supervisor instructed the worker to ask for help when lifting heavy items and to ensure the cart is secure before setting product down.
2024/11/07	AVP Students	incident only	no injury	unknown	MVI	A worker was driving on the highway to perform work in a different town. The worker was driving behind another vehicle when the lead vehicle slowed down quickly with no signals. The UBC worker was going to pass on the other driver's left, but the other driver then turned suddenly. When the UBC worker tried to avoid the front vehicle, they went too far left and went off the road, hitting a boulder. The UBC worker's airbag did inflate and they experienced symptoms of whiplash. After the incident, the other driver checked on the UBC worker and apologized, checked their signal lights, and then drove off. UBC worker wasn't able to get the other driver's information. 10 minutes after, an RCMP officer came by and checked out the situation, then gave the UBC worker a ride to their intended destination. The UBC worker felt stiff on the drive.
2024/11/08	FINOP	incident only	injury	first aid	exposure to heat	A worker reported that they sustained steam burns while removing a pan from a steam well. Corrective Action Identified: Worker was directed to wear oven gloves when removing hot pans from steam wells.
2024/11/08	PROV VPR	time loss	no injury	unknown	bodily reaction	A postdoctoral fellow smelled a strong, foul odour in a hallway outside of labs (where lab coats are stored when not being worn) as well as in their shared office space on a different floor of the same building. They experienced a strong allergic reaction and a headache. They indicated that a source of the odour could possibly be personal fragrances or other sources, and that sometimes, especially during experiments by other groups, there's a strong odour that makes the air quality feel very poor.



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Worker / Practicum Student Incidents (continued)

Date	JOHSC	Severity	Claim Type	Treatment Level	Injury Type	Description
2024/11/18	FINOP	medical treatment	injury	medical	fall on same level	A worker caught toe of shoe on floor, tripped and fell into hinge on entrance to center island station. They cut their forehead on impact and Campus Security provided first aid treatment.
2024/11/18	FINOP	incident only	no injury	N/A	combustion	This incident did not initially involve a worker but the resulting situation was responded to by a worker. A student microwaved their lunch wrapped in aluminum foil in the microwave inside the Comma Cafe, and the foil/food caught on fire. The student then threw their flaming lunch into the garbage can right beside the microwave station. Garbage can lit on fire. Fire was put out without the use of fire extinguisher.
2024/11/19	FINOP	incident only	injury	first aid	laceration	A worker reported that they were cutting fresh herbs when they cut their thumb. Corrective Action Identified: Reminder to all cooks to tuck in their fingers while chopping, and to cut a smaller amount of product at a time so that it can be secured more easily.
2024/11/24	FINOP	time loss	injury	none	struck against	A worker reported that their knee was already bothering them but then they hit it on a metal drawer resulting in an increased level of pain. Corrective Action Identified: Ensure all drawers are closed properly after use.
2024/11/25	FINOP	incident only	no injury	unknown	musculoskeletal injury	A worker reported that they bent over to pick up an empty dish tray when they felt a shooting pain while hunched over. They then stood up walk over to the area at the dish machine that blows hot air to "heat the pain". They reported they have a bad back, no task related cause.
2024/11/29	FINOP	time loss	injury	none	struck by	A worker was walking in the main kitchen towards the dish area when they were struck by a walk-in fridge door latch housing in their left kidney area. Corrective Action Identified: Staff exiting fridges are to continue to knock before opening the fridge doors to ensure that the door doesn't strike anyone. Staff walking near these doors are to walk as far as possible away from the door to allow reaction time to a door that is opening.