



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2025/01/28@ 11:00 am	
	Location:	Teams - <a href="#">Click here to join the meeting</a> <b>Please press CTRL + click to follow this link to the meeting</b>	
	Call to Order:	1115	
	Adjournment:		
Previous meeting date:	2024/12/17	Next meeting date & time:	2025/02/25

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O’Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHDS	Y
	Praveen Rajan	Worker rep - ENGINEERING	N
	Francois Miros	Employer rep - BIOLOGY	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Tyler Donner	Employer rep – IKBSAS	N
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	N
Adrian Hingston	Resources – HSE	Y	

Motion to adopt previous meeting’s minutes:	No quorum	Seconded:	No quorum
Motion to adopt current meeting’s agenda:	No quorum	Seconded:	No quorum

Report Categories	Details
Incidents (reporting on previous month)	December incidents reviewed F Miros provided additional detail about ProvVPR incident (Engineering High Head Lab Space) and associated action items (communication, inventory, storage and containment).
Other OHS reports	<ul style="list-style-type: none"> <li>No inspections were completed in 2024.</li> <li>Building Inspections for 2025: Stephen and Francois to develop schedule and plan for 20</li> </ul>
HSE Program Update	<ul style="list-style-type: none"> <li></li> </ul>



<p>Training and Education</p>	<ul style="list-style-type: none"> <li>Compressed Gas Safety Fundamentals – As of 2025, training is required prior to access to compressed gas storage areas on campus. Alternative measures are available through Campus Security. All future requests require training verification.             <ul style="list-style-type: none"> <li>In process – review of Chemical Safety Training &amp; Lab Access</li> </ul> </li> </ul> <p>HSE is reviewing lab access against Chemical Safety training completions (not WHMIS training). Chemical Safety training has a 5 year recertification training. Most students appear to have training, however faculty are less compliant. Additional audits are ongoing.</p> <ul style="list-style-type: none"> <li>Green Labs Freezer Challenge 2025</li> </ul> <p>New for 2025. Money being used to support additional actions (green labs fund from 2024 purchasing small vacuums to help with maintenance – coils). Maintaining freezers, or turning UL freezers up results in significant savings. UBC participates well, but more can be done! Helps from an inventory and safety purpose. International initiative.</p> <p>Suggestion to clean out fridges on campus – however not possible as part of the challenge. Suggestion that local are a</p>
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Old Business	Item #	Who	Target date



New Business	Item #		Who	Target date
Receiving and responding to disclosures of sexual violence training	1.	<ul style="list-style-type: none"><li>Identified in recent global email.</li><li>Went from HR to the RTOC (required training oversight committee) and is required for all UBC Employees in Supervisory roles.</li></ul>		
	2.	<ul style="list-style-type: none"><li></li></ul>		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



Addendum 1

Department of Health, Safety & Environment – Incident Report Summary: December 1-31, 2024

University of British Columbia – Okanagan Campus JOHSC’s

January 2, 2025

Addendum 1  
Dept. of Health, Safety Environment - Worker Incident Report Summary: December 1-31, 2024  
University of British Columbia - Okanagan Campus JOHSC's  
January 2, 2025

	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries	
DEC. 2024	6	1	4	1	0	
DEC. 2023	14	2	7	5	0	
2024 YTD	100	18	44	20	18	
2023 YTD	123	33	41	24	25	

  

Worker /	date	JOHSC	severity	claim type	treatment level	accident type	description
	2024/12/04	FINOP	unknown	unknown	first aid	contact with heat	A worker was removing a tray from an oven when their left arm made contact with the tray. Campus Security provided first aid treatment; burn gel was applied and wrapped loosely. Worker returned to work.
	2024/12/04	FINOP	medical treatment	injury	medical	laceration	A worker was cleaning the toaster and sandwich area in their workspace when they inadvertently dragged their finger along a sharp edge on one of the pieces of equipment. This resulted in a laceration on their finger.
	2024/12/14	FINOP	incident only	injury	declined	musculoskeletal injury	A worker was lifting large, heavy bags of ice <del>cube</del> product (approximately 50 pounds each) from a skid into a trailer when they pulled a muscle in their lower back.
	2024/12/17	FINOP	incident only	injury	declined	fall on same level	A worker was walking from their vehicle in a university parking lot to their workplace. They were using caution due to slippery conditions but they did eventually slip and fall. It was early in the morning and snow removal had not yet occurred in that specific area of campus.
	2024/12/17	FINOP	incident only	injury	declined	fall on same level	A worker was transferring recycling to a recycling bin while standing on a metal grate. The metal was wet and thus slippery, which resulted in both of the worker's feet slipping. The worker then fell back onto their buttocks.
	2024/12/18	PROV VPR	incident only	no injury	N/A - no injury	N/A - chemical release	Two workers were performing annual inspections of student (aka "teaching") labs. As they looked through chemical cabinets in the area, they noticed that one cabinet had a liquid that had filled the bottom of the cabinet. As they proceeded to clean the liquid ("methyl ethyl ketone peroxide", which is a catalyst for polyester resin), the workers noticed that one of the MEKP containers was cracked and completely empty. This is a flammable liquid that was found in a cabinet which is labelled to contain oxidizers.