



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2025/04/22 @ 11:00 am
	Location:	Teams - Click here to join the meeting Please press CTRL + click to follow this link to the meeting
	Call to Order:	11:10
	Adjournment:	11:30
Previous meeting date:		2025/03/25
Next meeting date & time:		2025/05/27

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O'Leary	Worker rep - ENGINEERING	N
	Kathy Rush	Worker rep - FHSD	Y
	Praveen Rajan	Worker rep - ENGINEERING	Y
	Francois Mirois	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Tyler Donner	Employer rep – BIOLOGY	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y
	Kaila Kalinocka	Guest/Observer	N

Motion to adopt previous meeting's minutes:	Kathy Rush	Seconded:	Tyler Donner
Motion to adopt current meeting's agenda:	Tyler Donner	Seconded:	Kathy Rush

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> March worker incidents to be reviewed (Cherie) – incidents within this portfolio. Discussed change in the way incidents are reviewed within the JOHSC. No vetting prior to reviewing in JOHSC meetings, so there could be personal information on these. Discussed the importance of privacy Provost and VP Research incidents reviewed Incident 1. Injury to thumb – nothing to add Incident 2. Equipment failure – Supplier put in frail line. Replaced with non-flexible line which is more durable. Incident reported incorrectly, responding team did not do a bump test of the device. Instrument was sent in for service and follow up testing. Training on device was reviewed with responding team. There will be follow



	<p>up training and review with Security, Salto and Facilities teams and a review of access records to the lab spaces</p> <ul style="list-style-type: none"> • Incident 3. Incorrect tool use – Rubbermaid on hotplate, near miss. Plastic material switched for metal bowls, no further corrective actions needed. • Incident 4. Contact with chemicals – T.A.s to wear safety goggles • Incident 5. Puncture wound – Taught one-handed capping method and procedure was modified. • UBC President incidents reviewed • Incident 1 and 2. – Fatigue/feeling faint. Both incidents discussed, provisions have been made available to prevent fainting and they appear to be working effectively. • Incident 3. Spill of hazardous material. Spill kits to be made available in all labs and increased training so that all lab users know where to find the spill kits. Further documentation training to be provided. • Incident 4. Cut from glass test tube. Ongoing checking tubes for cracks, possible switch to silicate glass. Possible switch to a lab with better access to fume hoods. • Incident 5. Puncture wound from pipette bulb break. Clean glass in this incident. Adding training slides in lab report. Adding information for specific types of glass. Glass safety document developed by HSE • Incident 6. Laceration to hand from test tube breaking. Further training will be provided and more resources developed. Change of process includes putting test tube down rather than passing it directly to another person.
Inspections	<ul style="list-style-type: none"> • Building inspection completed by O’Leary, Miros and Donner on the Upper Campus Health building – issue noted with high shelving not secured. Jason McLeod to follow up with the engineer. • Signage on elevator noted as potential issue – signage indicates level 2 on elevator but level 1 on building. Work order sent to Facilities • Inspection of Plant Growth Facility conducted during JOHSC meeting
HSE Program Update	<ul style="list-style-type: none"> •
Training and Education	<ul style="list-style-type: none"> •

Old Business	Item #		Who	Target date
Incidents (reporting on previous month)		<p>2 incidents within this portfolio.</p> <ul style="list-style-type: none"> - <u>Feb 6th</u> – no injuries; incorrect procedure – exchanging gas cylinders; corrective actions – all lab users to complete gas safety course, gas storage Salto access cross-referenced with training records to ensure those with access have taken the training. - <u>Feb 21st</u> – no injuries; air line ruptured & multigas monitor being used showed unrealistically high oxygen level; corrective actions – air tubing was 		



		<p>replaced with higher quality tubing, multigas monitor is being assessed for potential sensor issue.</p> <p>There was also one relevant incident from a different JOHSC.</p> <p>- Feb 12th – no injuries; two bottles of risk group 2 hazardous waste was being picked up and transported from a lab by HSE, one bottle tipped over while in HazMat truck, lid came off completely resulting in 500mL spill, this was cleaned up using biospill solidifier</p>		
Other OHS reports		<ul style="list-style-type: none"> JOHSC Building Inspections completed: <ul style="list-style-type: none"> ASC – (Francois Miros & Stephen O’Leary) EME - (Tyler Donner & Francois Miros) Science - (Francois Miros & Stephen O’Leary) Note: HSE subsequently reviewed these due to identified fire systems concerns from inspections; no major issues requiring immediate action were identified. Review of CCS areas (Cherie) - good training, access control & material management (e.g. chemical labeling & storage) Review of ASC 387 (Cherie) - no major issues identified Chemical Inventory Project Update (Cherie) - system is being developed for use on both campuses; project is currently stalled at UBC IT. 		
Other old business items		<ul style="list-style-type: none"> Potential committee changes – worker rep from Creative Studies is ready to join this JOHSC when their membership is approved by BCGEU. Annual Committee Evaluation – reviewed annual requirement to review structure & function of JOHSC; can be completed by co-chairs or others, must then be reviewed with committee for feedback/comments/updates. 		

New Business	Item #		Who	Target date
	1.	<ul style="list-style-type: none"> JHSC Evaluation Tool review – Attachment sent to members 	Francois	



Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



WORKERS	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
March 2025	8	3	1	2	2
March 2024	5	1	3	0	1
YTD 2025	27	8	6	4	9
YTD 2024	21	7	8	2	4

PRACTICUM STUDENTS	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
March 2025	2	0	1	1	0
March 2024	3	0	3	0	0
YTD 2025	3	0	2	1	0
YTD 2024	8	0	3	5	0