



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2025/05/27 @ 11:00 am	
	Location:	Teams - Click here to join the meeting Please press CTRL + click to follow this link to the meeting	
	Call to Order:	11:03 am	
	Adjournment:		
Previous meeting date:		2025/04/22	Next meeting date & time: 2025/06/24

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O'Leary	Worker rep - ENGINEERING	y
	Kathy Rush	Worker rep - FHSD	y
	Connor Mackinnon (for Kaila Kalinocka)	Worker rep - FCCS	y
	Francois Miros	Employer rep - ENGINEERING	y
	Lindsay Cox (for Kristin Schuppener)	Employer rep - EDUCATION	y
	Tyler Donner	Employer rep – BIOLOGY	y
	Cherie Michels	Resources - HSE	y
	Catherine Chirkoff	Resources - HSE	y

Motion to adopt previous meeting's minutes:	Francois Miros	Seconded:	Tyler Donner
Motion to adopt current meeting's agenda:	Kathy Rush	Seconded:	Tyler Donner

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> April worker incidents to be reviewed (Cherie) – incidents within this portfolio. Students and Staff/Faculty separate. No Students incidents in April CCS incident mechanical malfunction in laser cutter. Started fire, building evacuated and fire extinguisher used. Laser cutter burning smell with more plastic. Tech suggested a CO2 suppressant would work better and not be as damaging to equipment Incidents are based on date reported Engineering – IP1 student working in lab noticed strong smell, burnt wood. New instrument might be responsible because the curtains were not yet installed. Capturing more scents now installed.



	<ul style="list-style-type: none">• Odor issues IP1. Investigation indicates plumbing system might be responsible. Working with Labs to clean up space to allow access to drains and looking into adding pea traps to existing plumbing. Sinks have pea traps but floor drains do not.• Gas cylinder left unstrapped – researcher present in next room. Immediately fixed. Training issue identified. Rechecked all gas cylinder training in IP1 and refreshed for all who needed it. Gas safety certificate – did an audit on Salto but IP1 had a traditional key so IP1 users not identified.• Staff walking past lawn mower in use. Lawn mower hit something that hit the staff in the jacket. Contractor involved not yet fully trained and now know to turn off equipment when people close by.
Inspections	<ul style="list-style-type: none">•
HSE Program Update	<ul style="list-style-type: none">•
Training and Education	<ul style="list-style-type: none">•

Old Business	Item #		Who	Target date
Incidents (reporting on previous month)		<ul style="list-style-type: none">• Discussed change in the way incidents are reviewed within the JOHSC. No vetting prior to reviewing in JOHSC meetings, so there could be personal information on these.• Discussed the importance of privacy – not posting private details publicly.		
Other OHS reports		<ul style="list-style-type: none">• JOHSC Building Inspections completed:• Building inspection completed by O’Leary, Miros and Donner on the Upper Campus Health building – issue noted with high shelving not secured. Jason McLeod to follow up with the engineer.• Signage on elevator noted as potential issue – signage indicates level 2 on elevator but level 1 on building. Work order sent to Facilities<ul style="list-style-type: none">➤ Inspection of Plant Growth Facility conducted during JOHSC meeting➤ Kathy to write report		
Other old business items		<ul style="list-style-type: none">• JOHSC Evaluation Tool review – Attachment sent to members (Francois)		

New Business	Item #		Who	Target date
	1.	Gas turret – recalled turrets from Delta need to be removed. Some funding being provided. Prioritizing	Cherie	



		gas turrets that should be kept and others capped for now. Over 100 on our campus effected. All of EME, ASC, FIPKE The issue discovered is that they leak		
	2.	<ul style="list-style-type: none">Reviewed evaluation tool – how is the JOHSC working	Francois Miros	

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)



WORKERS	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
March 2025	8	3	1	2	2
March 2024	5	1	3	0	1
YTD 2025	27	8	6	4	9
YTD 2024	21	7	8	2	4

PRACTICUM STUDENTS	Total Incidents	Near Miss / No Injury	First Aid	Medical Treatment	Lost-time injuries
March 2025	2	0	1	1	0
March 2024	3	0	3	0	0
YTD 2025	3	0	2	1	0
YTD 2024	8	0	3	5	0