



UBC Okanagan
AVPFO JOHSC
MINUTES

Meeting information:	Date & Time:	2025/05/13	
	Location:	UNI001A / Virtual	
	Call to Order:	10:00am	
	Adjournment:	10:50am	
Previous meeting date:		2025/04/08	Next meeting date: 2025/06/10

Committee members, advisors, guests, etc. (indicate Co-chairs):	Name:	Role:	Present (Y/N):
	Natalie Hobbs	BCGEU – Daycare	Y
	Chris White, Co-Chair	BCGEU – Facilities Management	Y
	Julie Forgie	BCGEU – Bookstore	Y
	Jason Phillippo	BCGEU – Food Services	N
	Roger Bizzotto	Facilities Management	Y
	Troy Campbell, Co-Chair	Campus Security	Y
	Dani Korven	Student Housing & Community Services	Y
	Adrian Hingston	Health, Safety & Environment (<i>Committee Resource</i>)	Y
	Brooklyn Kuzyk	Campus Operations and Risk Management (<i>Committee Resource</i>)	Y
Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N			Y

Motion to adopt Mar. minutes:	J. Forgie	Seconded:	R. Bizzotto
Motion to adopt previous meeting's minutes:	J. Forgie	Seconded	C. White
Motion to adopt current meeting's agenda:	R. Bizzotto	Seconded:	J. Forgie



Standing Items	Details		
Incidents (reporting on previous month)	<ul style="list-style-type: none"> For April there were 5 incident only and 3 medical treatments reporting through the AVP F&O. There were 0 in AVP Students. There were 5 incident only and 1 time loss from Provost/VPR. <p>TOTAL: 10 incident only, 3 medical and 1 time loss</p> <ul style="list-style-type: none"> Info sessions by HSE will be occurring in June for daycare WPL course for daycare ergonomics potentially on the way Two hills at daycare identified as a slipping issue 		
Inspections	<ul style="list-style-type: none"> <u>New 2025 inspection sheet</u> has been attached T. Campbell to replace J. Phillipo for ADM inspection with J. Forgie 		
Other OHS reports			
HSE Program Update			
Training and Education	<ul style="list-style-type: none"> New WPL courses are live with certificates (ladder safety, AED). 4gas and confined space courses will be live in the next day or so. Building orientations: SCI has been completed, working on CCS to be more specific. Goal is to have an orientation visit for each building on campus, and eventually each lab Discussions happening on how courses will be assigned based on role Required Training Oversight Committee: dialogue surrounding how we offer training that represents the work required (i.e., Violence in the Workplace course is being updated; will everyone be required to go back and take again, how will we ensure it is consistent, etc.). Other part of conversation is how to engage students with this training Workday training notifications to roll out to the faculty side later this year 		
Updates	<ul style="list-style-type: none"> Reminder for everyone to complete the two required training modules 		
Old Business	Details	Who	Status / Target date
Cyclists on Alumni	<ul style="list-style-type: none"> Speed bump not recommended by traffic engineer Under review by Campus Planning 	A. Hingston	Info only
TMPs	<ul style="list-style-type: none"> Large pour on Alumni (7-8 hours) in the works, no date set yet Will involve concrete trucks staging along Alumni before site, going to Quonset, and coming out other way Plan is to break Alumni into 3 lanes -will have traffic control 	R. Bizzotto, A. Hingston	Info only



University Way, H Lot crossing	<ul style="list-style-type: none">• Met with campus planning, provided summary• The 1st study was more focused on mitigating traffic on Alumni, while the 2nd study was cost estimate on doing a crosswalk (\$200,000)• At the moment, no action yet• Still waiting for response and expecting more info by next meeting	A. Hingston	Info only
New Business	Details	Who	Status / Target date
Replacing Electrical Feeder	<ul style="list-style-type: none">• Between now and convocation, the electrical main feeder will be replaced from mid-point on Alumni to before entrance to H lot to build further capacity• Some traffic management will be required• Power disrupted momentarily -all areas affected at some point• No date set, details forthcoming	R. Bizzotto	Info only

Meeting Adjourned: 10:50am



2025 Annual Inspections (2 members per inspection)

Building	Inspection Team	2024 Inspection Date	Planned Inspection Date	Actual Inspection Date	Notable Findings
ADM	J. Forgie / T. Campbell	N/A	Mar. 2025		
IA1	D. Korven / R. Bizzotto	Sept. 27 th , 2024			
OM1/OM2	T. Campbell / J. Forgie	Jan. 29 th , 2025			
NHC (level 2)	T. Campbell / J. Phillippo	Sept. 25 th , 2024			
QOT	C. White / R. Bizzotto	Sept. 24 th , 2024			
RHS	N. Hobbs / C. White	April 30 th , 2024			
UNI	T. Campbell / D. Korven	Sept. 20 th , 2024			

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP.
- All JOHSC members.
- Online (<https://hse.ok.ubc.ca/committee/>).
- Posted on any Safety Bulletin Boards (if applicable)



Joint Occupational Health & Safety Committee
Meeting Minutes