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The *Workers Compensation Act* requires that the employer must post a copy of this report in a conspicuous place at or near the workplace inspected for at least seven days, or until compliance has been achieved, whichever is the longer period. A copy of this report must also be given to the joint committee or worker health and safety representative, as applicable.

Inspection Report #202521070060A

Employer Name	Jobsite Inspected	Scope of Inspection
THE UNIVERSITY OF BRITISH COLUMBIA	11385 ALUMNI AVENUE KELOWNA BC V1V 1V7	UBC OKANAGAN - CAMPUS ADMINISTRATION

Date of Initiating Inspection	Date of This Inspection	Delivery Date of This Report	Delivery Method
Jun 04, 2025	Jun 04, 2025	Jun 13, 2025	Email

THERE ARE TEN (10) ORDERS OR OTHER ITEMS OUTSTANDING

ACTION REQUIRED

Summary of Orders or other Items

See "Orders/Items – Full Details" section of this Inspection Report for orders/items cited

Order/Item No.1 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.12
Order/Item No.2 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.5
Order/Item No.3 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS9.24
Order/Item No.4 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS8.8
Order/Item No.5 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.8
Notice of Compliance Report Required.		
Order/Item No.6 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS9.7(2)(c)
Order/Item No.7 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.7(2)(b)
Notice of Compliance Report Required.		
Order/Item No.8 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.4
Notice of Compliance Report Required.		
Order/Item No.9 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.9(2)(a)
Order/Item No.10 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.5(c)

Summary of Orders or other Items		
See "Orders/Items – Full Details" section of this Inspection Report for orders/items cited		
Order/Item No.11 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.7(1)
Notice of Compliance Report Required.		
Order/Item No.12 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.39(1)
Notice of Compliance Report Required.		
Order/Item No.13 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.38(2)
Notice of Compliance Report Required.		
Order/Item No.14 <input checked="" type="checkbox"/>	Status: Closed	Cited: WCA68(1)(a)

ORDER STATUS LEGEND	
Order Status	Description
Outstanding	Order Outstanding - Action Required to Achieve Compliance
Complied	Compliance Achieved - No Further Action Required
Closed	Order is Closed
Rescinded	Order has been cancelled - No Further Action Required

INSPECTION NOTES

If this report has been issued following an incident that is under investigation by WorkSafeBC, further enforcement action may be taken as a result of the findings of the investigation and any orders in this report.

On June 4, 2025, occupational safety officer L. MacQuarrie and I conducted a site inspection at this workplace located at 3333 University Way, Kelowna. This inspection was limited to the work activities relating to a workplace incident reported to WorkSafeBC.

Background

The University of British Columbia Okanagan Campus (UBCO), the employer, reported a workplace incident where a worker suffered injuries resulting from a fall in a confined space. The employer has an above ground pool in the central courtyard. Next to the pool is a maintenance pit/vault, known as the courtyard pool pit, that contains the pump and filtering systems for the pool. Two workers were tasked, through a work request, to perform regularly scheduled June maintenance, which included draining, pressure washing, and refilling the pond. UBCO classified the courtyard pool pit as a low hazard confined space.

Discussions

Confined Spaces

We discussed with the employer and worker representatives the definition of a confined space. A space is defined as a confined space if it:

- (a) is enclosed or partially enclosed,
- (b) is not designed or intended for continuous human occupancy,
- (c) has limited or restricted means for entry or exit that may complicate the provision of first aid, evacuation, rescue or other emergency response service, and
- (d) is large enough and so configured that a worker could enter to perform assigned work.

According to the definition, the courtyard pool pit is a confined space, and was classified by the employer as a confined space in their confined space inventory. The courtyard pool pit has a fan, running continuously, that provides fresh air to the confined space. The employer had classified the courtyard pool pit as a low atmospheric hazard confined space. Workers were not required to obtain an entry permit to enter the confined space, but were required to complete an entry log as per UBCO's confined space inventory and confined space program.

The confined space inspected was locked to prevent unauthorized access. To gain access, a person must first remove a padlock and then use a special tool to open the hatch. The confined space did not have any signs informing workers that the space was designated as a confined space, **see Order 1**. We discussed with the employer methods of ensuring the space is labelled as a confined space with consideration of visual appeal of the central courtyard and longevity of the signage.

Confined Space Program

We discussed the employer's confined space program as it relates to the courtyard pool pit. The employer provided their confined space program as requested. The employer's confined space program that was implemented at this workplace was dated 2007. The employer provided a draft confined space program, which had not been implemented, dated 2013. The employer stated they are working on an update to the 2013 program, expected 2025, **see Order 2**. The employer must ensure the overall responsibility for administration of the confined space entry program is assigned to a person or persons adequately trained to do so.

Confined Space Entry Procedures

The employer provided a confined space entry procedure. Workers are required to check for atmospheric conditions prior to entry and log confined space entries, **see Order 3**. The confined space procedure states the required personal protective clothing and equipment required to enter the confined space, **see Order 4**.

Education and Training

Prior to entry into a confined space, the employer requires workers to complete a course in confined space entry. After completion of the course, workers are to work with another worker who has experience working in the confined space to orientate them and provide in person training in the confined space. Workers are required to renew their confined space training every three years.

The employer uses a training matrix to manage worker training. The employer stated, based on the training matrix, only one person from the team needs confined space training at any given time, **see Orders 5, and 6**.

The employer's confined spaces are managed by the Health, Safety, and Environment (HSE) team. All hazard assessments and entry procedures are under the control of HSE, and are maintained in their office. The employer stated the confined space procedures are likely on the shared drive and are attached to the work order. The employer provided the work orders given to the workers to perform this task. The confined space entry procedures were not attached to the work order, and the work order did not provide information to workers that the space was classified as a confined space, **see Order 7**.

We discussed other potential hazards of the courtyard pool pit. The pool was stated to have a small drain, but it takes a long time for the pool to drain. To increase the speed of draining the pool, workers used the circulation pump to pump water from the pool and discharge the water on the floor of the pit. The water then flowed down a drain in the floor of the pit. We observed sludge and other debris on the pit floor and the floor remained wet. Workers stated once the water is drained they clean the floor and the floor dries. The confined space entry procedures stated "sewage filtered from the pond can find its way into the space causing odor". We discussed additional hazards introduced into the confined space when using the pump to drain the pool, **see Order 8**. The employer stated no chemicals were used or stored in the courtyard pool pit. The only chemical added to the pool was a blue dye, which was added directly to the water, pool side. The employer stated there was no adjacent piping or other hazards that may enter into the confined space.

The employer had an external consultant prepare risk assessments for all confined spaces at UBCO. The employer described work processes in the courtyard pool pit that were not considered in the initial hazard assessment, **see Order 9**.

The employer's safe work procedures for the courtyard pool pit addresses the task of pump and filter system maintenance. The safe work procedures do not provide information to workers on draining the pool water into the confined space and using the confined space as a drain for the pool water. The safe work procedures do not address any risks to workers for this task, **see Order 10**.

Standby

The employer stated the standby person was the other worker who was providing hands on instruction and training to the worker. The workers had radio communication and also carried cell phones. The employer stated the standby person was to check on the worker at least every 20 minutes. The employer did not document standby person check-ins. We discussed due diligence of the employer and the importance of record keeping.

Supervision

The employer is required to supervise workers performing confined space entry, **see Order 11**. The employer stated supervision is an aspect considered in moderate and high hazard confined space entry as the supervisor signs the entry permit. Since there was no permit issued for low hazard confined space entry supervision was not considered. The employer's confined space program implemented at this workplace assigned supervisor responsibilities, which included:

1. Allow entry into the space and maintain entry logs on file.
2. Educate workers to the hazards of the space.
3. Ensure proper procedures are followed for lockout & isolation, atmospheric testing, venting, PPE, stand-by persons.
4. Complete entry permit (if applicable) and submit copy to UBCO HSE office.
5. Assign qualified Stand-by Person.

Rescue

The employer stated they have an internal confined space rescue team, lead by the engineering team. The employer stated the team assembled the rescue gear for this incident, but Kelowna Fire Department assessed the rescue and used their own gear to perform the extraction from the confined space. We discussed how the rescue team is notified of confined space entry and the possibility of rescue being required. The employer stated they are notified when moderate or high hazard confined spaces are accessed as rescue is a component of the entry permit. There was no notification of low hazard entry into confined spaces, **see Order 12**. The confined space program, as implemented at UBCO, stated Kelowna Fire Department is responsible for providing rescue services. This program was outdated and the employer does have the provision of rescue at this workplace, even though the program document states otherwise. The employer has not conducted rescue drills, **see Order 13**.

Immediate Notification of Incidents

The employer must ensure all incidents that meet the requirement of immediate notification are reported to the Board. This reporting should occur as part of the employers' response at the time of the incident, **see Order 14**.

Resources

- Hazards of Confined Spaces

<http://www.worksafebc.com/resources/health-safety/books-guides/hazards-of-confined-spaces?lang=en>

- Confined Space Entry Program: A Reference Manual

<http://www.worksafebc.com/resources/health-safety/books-guides/confined-space-entry-program-a-reference-manual?lang=en>

If there are any questions regarding this report, please feel free to contact me:

David Zinz

Occupational Hygiene Officer, Prevention Field Services

WorkSafeBC

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Kelowna BC V1X 6G6

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Health and safety information, including the current versions of the *Workers Compensation Act* and the Occupational Health and Safety Regulation can be accessed at www.worksafebc.com.

WorkSafeBC's prevention information line is available to workers and employers to have questions answered about workplace health and safety, worker and employer responsibilities, or to report a workplace accident or incident, 1.888.621.SAFE(7233). You may also visit worksafebc.com/safetyatwork for further information.

ORDERS/ITEMS

An employer who fails to comply with Occupational Health and Safety ("OHS") provisions of the *Workers Compensation Act*, the Occupational Health & Safety Regulation, or WorkSafeBC orders may be subject to monetary or other sanctions as prescribed by the *Workers Compensation Act*.

Orders/Items - Full Details

Order/Item No.1 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.12
<p>The courtyard pool pit was identified by the employer as a confined space. Workers were required to access the courtyard pool pit to perform pump and filter system maintenance, and to drain the pool. The access point was secured against public entry by a padlock. Workers had the key to the padlock and tools to enter the confined space. The space was not secured against worker entry and did not have signs or other effective means which indicates the hazard and prohibits entry by unauthorized workers.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.12.</p> <p>When a confined space requires entry by a worker, each point of access which is not secured against entry must be identified by a sign or other effective means which indicates the hazard and prohibits entry by unauthorized workers.</p> <p><u>Measures to Ensure Compliance:</u> Without undue delay, or by July 11, 2025, the employer must ensure the confined space is secured against worker entry or identified by a sign or other effective means the hazard and prohibits entry by unauthorized workers.</p>		
Order/Item No.2 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.5
<p>The employer provided their confined space entry program. The program currently implemented, as stated by the employer, is the 2007 version. The employer stated the 2007 program was deficient and created a 2013 program, but that program was never endorsed and not fully implemented. The employer stated they are currently updating the 2013 program to a new program (expected 2025) to more adequately address assignment of responsibilities and to ensure alignment with the Regulation.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.5.</p> <p>Before a worker is required or permitted to enter a confined space, the employer must prepare and implement a written confined space entry program which includes (a) an assignment of responsibilities, (b) a list of each confined space or group of similar spaces and a hazard assessment of those spaces, and (c) written safe work procedures for entry into and work in the confined space, that address, where applicable (i) identification and entry permits, (ii) lockout and isolation, (iii) verification and testing, (iv) cleaning, purging, venting or inerting, (v) ventilation, (vi) standby persons, (vii) rescue, (viii) lifelines, harnesses and lifting equipment, (ix) personal protective equipment and other precautions, and (x) coordination of work activities.</p> <p><u>Measures to Ensure Compliance:</u> Without undue delay, or by July 25, 2025, the employer must develop and implement a confined space entry program meeting the requirements listed above.</p>		

Orders/Items - Full Details

Order/Item No.3 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS9.24
<p>The employer's entry procedure for accessing the courtyard pool pit required workers to conduct pre-entry atmospheric testing. UBCO keeps the pre-entry testing equipment (gas monitors) at their security office, where the monitors are calibrated and bumped tested prior to use. Security maintains a log of who signs out the monitors and when. The employer was asked to provide record of workers signing out the monitors and the employer stated there was no record of monitors being signed out. Only after the incident occurred was a monitor signed out to perform the rescue.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.24.</p> <p>Before a worker enters a confined space, pre-entry testing and inspection must be conducted to verify that the required precautions have been effective at controlling the identified hazards and that it is safe for a worker to enter.</p> <p><u>Measures to Ensure Compliance:</u> This order is closed.</p>		
Order/Item No.4 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS8.8
<p>The employer listed the required PPE for entry into the courtyard pool pit in the document titled courtyard pool pit-d2-dwc. The PPE required included hardhat, CSA approved footwear, full body harness, electronic communication device. The worker was not wearing a hard hat or a full body harness as required by the employer.</p> <p>The supervisor had not ensured that appropriate personal protective equipment is available to workers, properly worn when required, and properly cleaned, inspected, maintained and stored.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 8.8.</p> <p>The supervisor must ensure that appropriate personal protective equipment is: (a) available to workers, (b) properly worn when required, and (c) properly cleaned, inspected, maintained and stored.</p> <p><u>Measures to Ensure Compliance:</u> This order is closed.</p>		

Orders/Items - Full Details

Order/Item No.5 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.8
<p>Two workers were assigned to perform work activities at the courtyard pool pit, a confined space. One worker received confined space training from a third party in September 2022. This worker was experienced in this confined space and had accessed the confined space many times. The employer stated the second worker, the worker who was working in the confined space, had not received confined space entry training. The employer stated their facilities team follows a training matrix that identifies which workers require what training. According to the matrix, only one worker on the team is required to have confined space training.</p> <p>Each person assigned duties or responsibilities related to entry into a confined space have not been adequately instructed and trained in the hazards of the space, and the precautions identified in written procedures to properly perform their duties.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.8.</p> <p>Each person who is assigned duties or responsibilities related to entry into a confined space must be adequately instructed and trained in: (a) the hazards of the space, and (b) the precautions identified in written procedures to properly perform their duties.</p> <p><u>Measures to Ensure Compliance:</u> The employer must review the training matrix and ensure all workers who are required to have duties related to confined space entry are adequately instructed and trained in the hazards of the space, and the precautions identified in written procedures to properly perform their duties.</p> <p>Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than July 11, 2025.</p>		
Order/Item No.6 <input checked="" type="checkbox"/>	Status: Closed	Cited: OHS9.7(2)(c)
<p>Two workers were assigned to perform work activities at the courtyard pool pit, a confined space. One worker received confined space training from a third party in September 2022. This worker was experienced in this confined space and had accessed the confined space many times. The employer stated the second worker, the worker who was working in the confined space, had not received confined space entry training. The employer stated their facilities team follows a training matrix that identifies which workers require which training. According to the matrix, only one worker on the team is required to have confined space training.</p> <p>The supervisor responsible for the confined space entry work has not ensured that only authorized workers enter a confined space.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.7(2)(c).</p> <p>The responsible supervisor must ensure that only authorized workers enter a confined space.</p> <p><u>Measures to Ensure Compliance:</u> This order is closed</p>		

Orders/Items - Full DetailsOrder/Item No.7 ☐Status: **Outstanding**Cited: **OHS9.7(2)(b)**

The employer's confined spaces are managed by the Health, Safety, and Environment (HSE) team. All hazard assessments and entry procedures are under the control of HSE, and are maintained in their office. The employer stated the confined space procedures are likely on the shared drive and are attached to the work order. The employer provided the work orders given to the workers to perform this task. The confined space entry procedures were not attached to the work order, and the work order did not provide information to workers that the space was classified as a confined space. The work orders did not provide any indication that workers should access the shared drive to review confined space entry procedures.

The supervisor responsible for the confined space entry work has not ensured that the precautions identified in the written procedures and the precautions required by the Occupational Health and Safety Regulation or which are otherwise necessary for the health and safety of workers are followed as evidenced by:

- workers not having access to the confined space safe work procedures
- workers not wearing the appropriate PPE as required by the safe work procedures
- workers not performing pre-entry atmospheric testing as required by the safe work procedures
- not informing rescue of a confined space entry
- no entry log completed for the confined space entry

This is in contravention of the Occupational Health and Safety Regulation Section 9.7(2)(b).

The responsible supervisor must ensure that the precautions identified in the written procedures and the precautions required by the Occupational Health and Safety Regulation or which are otherwise necessary for the health and safety of workers are followed.

Measures to Ensure Compliance:

The employer must provide a responsible supervisor for all confined space entry, and ensure workers are adequately supervised while performing confined space entry.

Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than **July 11, 2025**.

Orders/Items - Full DetailsOrder/Item No.8 ☐Status: **Outstanding**Cited: **OHS9.4**

The employer did not ensure that all confined space hazards were eliminated or minimized and that work was performed in a safe manner as evidenced by:

- alternate procedures used to drain the pool through the confined space which flooded the floor of the confined space with pool water
- electrical panels and equipment present in the confined space with water pumped into the confined space
- accumulation of sludge, algae, and debris on the floor after water has been drained
- addition of biological hazards from the pool as described in the document titled courtyard pool pit as "sewage"
- workers required to access the confined space during the pool draining process
- the employer did not perform regular atmospheric testing as required by their the document titled Regulatory Aspects for Enclosed and Confined Spaces

This is in contravention of the Occupational Health and Safety Regulation Section 9.4.

The employer must ensure that all confined space hazards are eliminated or minimized and that work is performed in a safe manner.

Measures to Ensure Compliance:

The employer must ensure all hazards are eliminated or minimized and that work is performed in a safe manner.

Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than **July 11, 2025**.

Order/Item No.9 ☐Status: **Outstanding**Cited: **OHS9.9(2)(a)**

The hazard assessment required by Subsection 9.9(1) did not consider the conditions which may exist prior to entry due to the confined space's design, location or use, or which may develop during work activity inside the space as evidenced by:

- the document titled courtyard pool pit stated "Algae growth on floor. Decomposition of organic material. Methane???" and "sewage filtered from the pond can find its way into the space causing odor"
- procedure for using pump to drain pool water through the pit, flooding the pit
- oxygen deficient or metabolic gases resulting from biological growth due to algae, decomposition of organic material
- electrical hazards with water draining into the space with electrical equipment and panels.

This is in contravention of the Occupational Health and Safety Regulation Section 9.9(2)(a).

The hazard assessment required by Subsection 9.9(1) must consider the conditions which may exist prior to entry due to the confined space's design, location or use, or which may develop during work activity inside the space.

Measures to Ensure Compliance:

Without undue delay, or by **July 25, 2025**, the employer must update their hazard assessment for the courtyard pool pit confined space to address all conditions which may exist prior to or develop during work activities.

Orders/Items - Full Details

Order/Item No.10 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.5(c)
<p>The employer keeps written safe work procedures for all confined spaces separate from the overarching confined space entry program. The confined space entry safe work procedure for the courtyard pool pit did not provide written instruction to workers on how to safely drain the pool through the confined space, the activity workers were performing. The written safe work procedure only considered pump and filter maintenance.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.5(c).</p> <p>Before a worker is required or permitted to enter a confined space, the employer must prepare and implement a written confined space entry program which includes (c) written safe work procedures for entry into and work in the confined space, that address, where applicable (i) identification and entry permits, (ii) lockout and isolation, (iii) verification and testing, (iv) cleaning, purging, venting or inerting, (v) ventilation, (vi) standby persons, (vii) rescue, (viii) lifelines, harnesses and lifting equipment, (ix) personal protective equipment and other precautions, and (x) coordination of work activities.</p> <p><u>Measures to Ensure Compliance:</u> Without undue delay, or by July 25, 2025, the employer must update and implement written safe work procedures for access to and performing all work activities inside the courtyard pool pit.</p>		
Order/Item No.11 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.7(1)
<p>The employer had not assigned responsibility for supervision to a person who was adequately trained to supervise the job before a worker entered a confined space as evidenced by the employer stating they were not sure who the supervisor was for the confined space entry.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.7(1).</p> <p>The employer must assign responsibility for supervision to a person who is adequately trained to supervise the job before any worker enters a confined space.</p> <p><u>Measures to Ensure Compliance:</u> The employer must ensure the system or process used for confined space entry includes the assignment of supervision to a person who is adequately trained to supervise the work. The employer must demonstrate how they will ensure supervision is achieved for all confined space entries.</p> <p>Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than July 11, 2025.</p>		

Orders/Items - Full Details

Order/Item No.12 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.39(1)
<p>The employer was asked how rescue personnel are notified of confined space entry. The employer stated for moderate or high risk confined space entry, a permit is issued and the permit requires the notification of rescue services. The employer stated there is no notification of rescue services for low hazard confined space entry.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.39(1).</p> <p>Before a worker enters a confined space, the responsible supervisor or the standby person must notify rescue personnel of work in the space.</p> <p><u>Measures to Ensure Compliance:</u> The employer must develop and implement a system or process for notifying rescue personnel of work in a confined space.</p> <p>Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than July 11, 2025.</p>		
Order/Item No.13 <input type="checkbox"/>	Status: Outstanding	Cited: OHS9.38(2)
<p>The employer stated confined space rescue practice drills have not been conducted at least annually.</p> <p>This is in contravention of the Occupational Health and Safety Regulation Section 9.38(2).</p> <p>A confined space rescue practice drill must be conducted at least annually.</p> <p><u>Measures to Ensure Compliance:</u> Without undue delay, the employer must ensure an initial practice drill is completed, and develop a process that ensures annual practice drills are conducted.</p> <p>Pursuant to section 88 (1) of the Workers Compensation Act, the employer must prepare a Notice of Compliance report. In accordance with section 88 (2), this report must detail what has been done to comply with the order, and where compliance has not been achieved by the time the report has been submitted, include a plan of what will be done to comply and when compliance will be achieved. Please submit the report no later than July 11, 2025.</p>		
Order/Item No.14 <input checked="" type="checkbox"/>	Status: Closed	Cited: WCA68(1)(a)
<p>This employer did not immediately notify the board of the occurrence of an accident that resulted in serious injury to a worker. The employer stated the incident occurred at 14:46 and reported the incident to WorkSafeBC at 16:55. This reporting should occur as part of the employers' response at the time of the incident.</p> <p>This is in contravention of the Workers Compensation Act Section 68 (1)(a).</p> <p>An employer must immediately notify the board of the occurrence of any accident that resulted in serious injury to or the death of a worker.</p> <p><u>Measures to Ensure Compliance:</u> This order is closed.</p>		

REFERENCES

In addition to any orders, or other items, and the information provided in the Inspection Notes section in this Inspection Report, the officer may discuss other health and safety issues with the employer arising out of the inspection. The information below sets out the health and safety requirements discussed with the employer, and unless otherwise noted, violations of these requirements were not observed.

Reference	Details Discussed
OHS9.6 The employer must assign overall responsibility for administration of the confined space entry program to a person or persons adequately trained to do so.	I informed the employer.
OHS9.34 If a worker enters a confined space which contains a low hazard atmosphere: (a) another worker must be assigned as a standby person, (b) there must be a continuous means of summoning the standby person, (c) the standby person must check on the well-being of workers inside the space at least every 20 minutes, and (d) the standby person must have a means to immediately summon rescue personnel.	I informed the employer.
OHS9.37(1) The employer must provide for the services of rescue persons when a worker enters a confined space.	I informed the employer.
OHS9.37(2) If the rescue persons are employees of another firm, or an agency such as a fire department, there must be a written agreement detailing the services that are to be provided.	I informed the employer.
OHS9.38(1) Every person assigned rescue duties must be properly equipped and adequately trained to carry out such duties.	I informed the employer.
OHS9.38(3) Records of training and practice drills must be maintained by the employer of the rescue persons.	I informed the employer.
WCA88(1) This Inspection Report contains one or more orders requiring you to submit a Notice of Compliance report. This report must be prepared in accordance with section 88(2) of the Workers Compensation Act.	Requirement to submit Notice of Compliance Report set out in applicable order.

Reference	Details Discussed
WCA88(2) The employer or other person directed by an order under subsection (1) must prepare a compliance report that specifies: (a) what has been done to comply with the order, and (b) if compliance has not been achieved at the time of the report, a plan of what will be done to comply and when compliance will be achieved.	Requirement to submit Notice of Compliance Report set out in applicable order.

Employer #	Mailing Address	Classification Unit #	Operating Location
11284	C/O WCB CLAIMS ADMINISTRATOR HUMAN RESOURCES 6TH FLOOR 6190 AGRONOMY RD VANCOUVER BC V6T 1Z3	765010	214

Lab Samples Taken	Direct Readings	Results Presented	Sampling Inspection(s)	Workers onsite during Inspection	Notice of Project Number
N	N	N		2500	

Inspection Report Delivered To	Employer Representative Present During Inspection	Worker Representative Present During Inspection	Labour Organization & Local
Roger Bizzotto	Roger Bizzotto	Chris White	BC Government and Services Employees' Union (BCGEU)

WorkSafeBC Officer Conducting Inspection
David Zinz

*Inspection Time	*Travel Time
7.75 hrs	1.50 hrs

*The time recorded above reflects the inspection time and travel time associated with this inspection report and includes time spent on pre and post-inspection activities. Additional time may be added for subsequent activity.

Request a Review

Any employer, worker, owner, supplier, union, or a member of a deceased worker's family directly affected may, within 45 calendar days of the delivery date of this report, in writing, request the Review Division of WorkSafeBC to conduct a review of an order, or the non-issuance of an order, by contacting the Review Division. Employers requiring assistance may contact the Employers' Advisers Office at 1-800-925-2233.

To submit a request online, visit <https://www.worksafebc.com/en/review-appeal/submit-request>

WorkSafeBC values your feedback. To obtain that feedback, an external market research provider may be contacting you to complete a survey.

WorkSafeBC's online services provide employers with tools to view information and to complete a variety of transactions with us in an easy, fast, and secure way. Through an online services account, you can view and download your inspection reports and compliance agreements, submit Employer Incident Investigation Reports, view your Health & Safety Planning Tool Kit, and more. Visit [worksafebc.com](https://www.worksafebc.com) to log in or create an account.