



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2025/06/24 @ 11:00 am		
	Location:	Teams - Click here to join the meeting Please press CTRL + click to follow this link to the meeting		
	Call to Order:	11:02		
	Adjournment:	11:53		
Previous meeting date:		2025/05/27	Next meeting date & time:	2025/07/22

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O'Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHSD	N
	Kaila Kalinocka	Worker rep - FCCS	Y
	Francois Miro	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	Y
	Tyler Donner	Employer rep – BIOLOGY	Y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y
	Adrian Hingston	Resources - HSE	Y
Is Quorum met?			NO

Motion to adopt previous meeting's minutes:	No Quorum	Seconded:	No Quorum
Motion to adopt current meeting's agenda:	No Quorum	Seconded:	No Quorum

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none">May worker incidents to be reviewed (Cherie) – incidents within this portfolio.No incidents from our area, but during hazardous waste pick up there was an incident. It was packaged in a single bag and contained a lot of liquid, which leaked on employee and needed cleanup. Chemical waste issue – liquid waste put through solid waste stream mistakenly. Discussions with lab regarding not putting liquids through solid waste stream.Suggestion that education and awareness might be helpful for segregating chemical waste



	<ul style="list-style-type: none">• Engineering doesn't give anyone keys until they get signed off on a checklist of pre-requisites (form to fill out, canvas training, chemical training, hazardous waste course). Students might not need it if they are being monitored by someone else who has the training.• Sent form required for Engineering lab access• Adrian to discuss WHS report and findings regarding recent incident• May incident: anonymous complaint regarding electrical work in Facilities management. 3 or 4 issues identified. Mobile equipment, flash gear, allowing non CSA certified equipment from Europe and working around lasers. WSBC approved how things are being handled. Identified previous employee as the complainant as no longer anonymous, Prohibited Action Complaint, felt they were let go as a result of bringing safety concerns forward. Can take 2/3 years for this concern to be fully investigated and resolved. No concerns from a compliance perspective. We received inspection report, posted on our website.• June incident: Working on pond, one of the people being training to perform work in the future slipped. Confined space, worker was mistakenly assuming that this was not a confined space. Worker being trained didn't have the Confined Space Training.• Vertical ladder, aluminum, descended into space with equipment. Had a fall, landed on heel and hip, another facilities worker heard scream and emergency services called for confined space rescue.• WSBC alerted, 14 orders for non compliance with regulations• 12 related to section 9 (confined spaces)• P.P.E. (section 8)• Immediately reportable requirements, not reported soon enough, tough to make call as it takes time to get a diagnosis. Something we can easily address.• 15-page incident report that can be found online• 5 areas of non compliance for us to respond to. 4 closed at time they provided to at time of IR, 4 we have to respond to• Employee will be off for some time. Lengthy time off.• Safe work procedures, training, supervision will address a lot of the requirements• Awareness training on how to identify confined space. HSE have met with teams and training is up on our WPL
Inspections	<ul style="list-style-type: none">•
HSE Program Update	<ul style="list-style-type: none">• CCS building orientation video to be shown
Training and Education	<ul style="list-style-type: none">• Monthly Training Topic – P.P.E.• Seeing sandals and shorts and other inappropriate clothing in labs.• Awareness regarding touching surfaces with contaminants and when wearing lab coats, gloves being aware of touching items or possibly spreading contamination

Old Business	Item #	Who	Target date
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Incidents (reporting on previous month)		<ul style="list-style-type: none">•		
Other OHS reports		<ul style="list-style-type: none">• JOHSC Building Inspections completed:• Building inspection completed by O’Leary, Miros and Donner on the Upper Campus Health building – issue noted with high shelving not secured. Jason McLeod to follow up with the engineer.• Signage on elevator noted as potential issue – signage indicates level 2 on elevator but level 1 on building. Work order sent to Facilities<ul style="list-style-type: none">➤ Inspection of Plant Growth Facility conducted during JOHSC meeting➤ Kathy to write report		
Other old business items		<ul style="list-style-type: none">• Reviewed evaluation tool – how is the JOHSC working.• Had finished half the evaluation at the end of the last JOHSC meeting and Miros can complete the rest and send it before the next meeting	Francois Miros	22 nd July 2025

New Business	Item #		Who	Target date
	1.			
	2.	<ul style="list-style-type: none">•		

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)

