



UBC Okanagan AVP Provost & VP Research JOHSC

Meeting information:	Date & Time:	2025/08/25 @ 11:00 am
	Location:	Teams - <a href="#">Click here to join the meeting</a> <b>Please press CTRL + click to follow this link to the meeting</b>
	Call to Order:	11:03
	Adjournment:	11:41
Previous meeting date:		2025/06/24
Next meeting date & time:		2025/08/26

Committee members, advisors, guests, etc. (indicate co-chairs):	Name:	Role:	Present (Y/N):
	Stephen O'Leary	Worker rep - ENGINEERING	Y
	Kathy Rush	Worker rep - FHSD	N
	Kaila Kalinocka	Worker rep - FCCS	N
	Francois Miros	Employer rep - ENGINEERING	Y
	Kristin Schuppener	Employer rep - EDUCATION	y
	Tyler Donner	Employer rep – BIOLOGY	y
	Cherie Michels	Resources - HSE	Y
	Catherine Chirkoff	Resources - HSE	Y
Is Quorum met?			NO

Motion to adopt previous meeting's minutes:	No Quorum	Seconded:	No Quorum
Motion to adopt current meeting's agenda:	No Quorum	Seconded:	No Quorum

Report Categories	Details
Incidents (reporting on previous month)	<ul style="list-style-type: none"> <li>June worker incidents to be reviewed – incidents within this portfolio.</li> <li><b>June Incidents:</b></li> <li>Order of Hydrochloric acid, item confiscated and procedures changed. Paperwork in place to track now. People were doing the right thing but now it is tracked and procedures in place. HSE working on procedures and tracking of these things.</li> <li>Incident with 3D printer with plastic syringe ejected from machine, just missed hitting someone. Human error, being used for different use. Francois following up with them.</li> </ul>



	<ul style="list-style-type: none"> <li>2 people cleaning bath of Sulfuric acid, tried neutralizing in current location. One person breathed in some off gasses due to increased amount of neutralizer. Solution, do process in the Fume hood or wear respirators.</li> <li>Gearing up staff – transferring supplies, small cut to right pointer finger. Corrective action is to have work gloves available</li> <li>Staff member, tired and light headed in lab. Determined not due to lab issue but underlying medical condition. Corrective action, slower response than expected from Security, Cherie will follow up. Room itself can be quite warm but tolerable for most staff.</li> </ul>
Inspections	<ul style="list-style-type: none"> <li></li> </ul>
HSE Program Update	<ul style="list-style-type: none"> <li></li> </ul>
Training and Education	<ul style="list-style-type: none"> <li>Monthly Training Topic – June put out P.P.E. etiquette reminder. concern that people were forgetting take off gloves and coats and touching walls and other items.</li> <li>September – Emergency awareness, all labs now required to practice evacuation procedures / emergency procedures quarterly, and once a month talk about it with T.A.s</li> <li>Email sent Top 5 emergency information to share with students and Slide on Scent Sensitive Program to share with students. Also had cold and flu season information. No clinic on campus this year but information on where to go for that. Will be put out soon. Nursing capstone students. CCS has made a course for all first year students with reporting, building orientation and ladders etcetera.</li> <li>Also have an orientation for EME building coming out soon.</li> </ul>

Old Business	Item #		Who	Target date
Incidents (reporting on previous month)		<ul style="list-style-type: none"> <li></li> </ul>		
Other OHS reports		<ul style="list-style-type: none"> <li>JOHSC Building Inspections completed: <ul style="list-style-type: none"> <li>➤ Inspection of Plant Growth Facility conducted during JOHSC meeting</li> <li>➤ Kathy to write report</li> </ul> </li> </ul>		
Other old business items		<ul style="list-style-type: none"> <li>Reviewed evaluation tool – how is the JOHSC working.</li> <li>Had finished half the evaluation at the end of the last JOHSC meeting and Miros can complete the rest and send it before the next meeting</li> <li>Awaiting signature</li> <li>Update – just need to print and Stephen to sign it and submit to Cherie.</li> </ul>	Francois Miros	August 31 <sup>st</sup> , 2025

New Business	Item #		Who	Target date
--------------	--------	--	-----	-------------



	1.			
	2.			

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)

