



UBC Okanagan AVP Provost & VP Research JOHSC

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|------------------------|----------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------|
| Meeting information: | Date & Time: | 2025/09/23 @ 11:00 am | | |
| | Location: | Teams - Click here to join the meeting Please press CTRL + click to follow this link to the meeting | | |
| | Call to Order: | 11:00 | | |
| | Adjournment: | 11:35 | | |
| Previous meeting date: | | 2025/08/25 | Next meeting date & time: | 2025/10/28 |

| Committee members, advisors, guests, etc. (indicate co-chairs): | Name: | Role: | Present (Y/N): |
|-----------------------------------------------------------------|--------------------|----------------------------|----------------|
| | Stephen O'Leary | Worker rep - ENGINEERING | Y |
| | Christine Balfour | Worker rep - FHSD | Y |
| | Kaila Kalinocka | Worker rep - FCCS | Y |
| | Francois Miros | Employer rep - ENGINEERING | Y |
| | Kristin Schuppener | Employer rep - EDUCATION | Y |
| | Tyler Donner | Employer rep – BIOLOGY | Y |
| | Cherie Michels | Resources - HSE | Y |
| | Catherine Chirkoff | Resources - HSE | Y |
| | | | |
| Is Quorum met? | | | |

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|---------------------------------------------|----------------|-----------|--------------------|
| Motion to adopt previous meeting's minutes: | Francois Miros | Seconded: | Kristin Schuppener |
| Motion to adopt current meeting's agenda: | Francois Miros | Seconded: | Kristin Schuppener |

| Report Categories | Details |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Incidents (reporting on previous month) | <ul style="list-style-type: none"> August Incident review Incident – instructor at KGH assisting student with turning obese patient holding for peri care, had onset low back pain. No corrective action. |
| Inspections | <ul style="list-style-type: none"> Fire Drill Summary – Happened at the beginning of September. Some challenges being addressed. Great feedback from IP1 on how to improve warden system Suggestion that regardless of what was happening it is important to ensure it is done properly |



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| | <ul style="list-style-type: none"> Completed for campus – some buildings less fire wardens than expected Chemistry Department Physical Overview Requested to go physically through spaces for assessment |
| HSE Program Update | <ul style="list-style-type: none"> Nursing Projects Scent Free – (different degrees of allowance) we are not scent free but more scent sensitive) updated the campus program, new posters and social media Flu Clinics not offered on this campus this year – if you have groups please reach out to Adrian CORH 321 Project – EME building Video Orientation Gas Safety Updates – new gas safety course for all with access, built small outdoor cages until they can have more space in the new building One next to Fipke building is working, key in Salto locked area. ASC cage will be up soon. |
| Training and Education | <ul style="list-style-type: none"> Monthly Training Topic – Lab Emergency Drills Drills can be conversation but they should be monthly New “Lab safety for non-lab users” will be mandatory for certain people (in the future) Launching soon – Chemical Safety for Principal Investigators Hazardous waste management refresher – new course now available |
| | <ul style="list-style-type: none"> |

| Old Business | Item # | | Who | Target date |
|-----------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------------|
| Incidents (reporting on previous month) | | <ul style="list-style-type: none"> | | |
| Other OHS reports | | <ul style="list-style-type: none"> Building inspections – still waiting on report from PGF by Kathy Rush. Since Kathy is no longer on the committee, Tyler Donner will write that Francois to look at which buildings are left on the list | | |
| Other old business items | | <ul style="list-style-type: none"> | | |

| New Business | Item # | | Who | Target date |
|--------------|--------|------------------------------------------------------------------------------|----------------|-------------|
| | 1. | Potential Minutes / Agenda change to virtual JOHSC agreed to change to Teams | Cherie Michels | 2025/10/28 |
| | 2. | | | |
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Monthly Distribution and Posting of Approved Meeting Minutes (Required):



Joint Occupational Health & Safety Committee Meeting Minutes

- Responsible VP
- All JOHSC members
- Online (<https://hse.ok.ubc.ca/committee/>)

