



UBC Okanagan
AVPFO JOHSC
MINUTES

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|------------------------|----------------|------------------|-------------------------------|
| Meeting information: | Date & Time: | 2025/10/14 | |
| | Location: | LIB016A/ Virtual | |
| | Call to Order: | 10:03 am | |
| | Adjournment: | 10:32am | |
| Previous meeting date: | | 2025/09/09 | Next meeting date: 2025/11/13 |

| | | | |
|---|-------------------------|---|-----------------------|
| Committee members, advisors, guests, etc. (indicate Co-chairs): | Name: | Role: | Present (Y/N): |
| | Natalie Hobbs | BCGEU – Daycare | Y |
| | Chris White, Co-Chair | BCGEU – Facilities Management | Y |
| | Julie Forgie | BCGEU – Bookstore | Y |
| | Jason Phillipo | BCGEU – Food Services | N |
| | Roger Bizzotto | Facilities Management | N |
| | Troy Campbell, Co-Chair | Campus Security | N |
| | Dani Korven | Student Housing & Community Services | N |
| | Adrian Hingston | Health, Safety & Environment (<i>Committee Resource</i>) | Y |
| | Brooklyn Kuzyk | Campus Operations and Risk Management (<i>Committee Resource</i>) | Y |
| Is quorum achieved? (minimum of 4 voting members: # worker reps ≥ # employer reps) Y / N | | | N |

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|---|-----|-----------|-----|
| Motion to adopt previous meeting's minutes: | N/A | Seconded | N/A |
| Motion to adopt current meeting's agenda: | N/A | Seconded: | N/A |



| Standing Items | Details | | |
|--|---|-------------|----------------------|
| Incidents (reporting on previous month) | <ul style="list-style-type: none">JOHSC – Provost VPR – 2 medical, 1 incident onlyJOHSC – Fin & Ops – 2 incident only, 1 time loss, 1 medicalDetails in attached reports | | |
| Inspections | <ul style="list-style-type: none">See list below for assigned 2025 inspections | | |
| Other OHS reports | <ul style="list-style-type: none">No reports submittedDiscussions about Chemical Inventory Program and its reporting structure are on-goingFor next month: What would committee like to see before it goes to exec safety committee? | | |
| HSE Program Update | <ul style="list-style-type: none">Working at heights training is ready to go this weekHSE is currently reinvigorating and rewriting the lab inspection process | | |
| Training and Education | <ul style="list-style-type: none">Confined space training done with Facilities workers, and is to be repeated again in Nov. or early in the new yearGeneral approach to pre-job training for Facilities being reviewed, incl. routine/non-routine checklists and criteria. Will report back as program is developed and implemented for feedback from committee. | | |
| JOHSC Annual Evaluation | <ul style="list-style-type: none">Next annual evaluation expected January 2026. | | |
| Old Business | Details | Who | Status / Target date |
| Cyclists on Alumni | <ul style="list-style-type: none">No new information since last meeting:<ul style="list-style-type: none">Decision has been made to leave speed hump in place until XSS is completeTo be reviewed when XSS is complete | A. Hingston | Info only |
| TMPs | <ul style="list-style-type: none">Periodic TMPs continue to be approved for use of EME ramp/Alumni Avenue for concrete pours. | A. Hingston | Info only |



| New Business | Details | Who | Status / Target date |
|---------------------------|--|----------|----------------------|
| Rescheduling Nov. meeting | <ul style="list-style-type: none">Thursday ideal for those in attendance | B. Kuzyk | Info only |

Meeting Adjourned: 10:32am



2025 Annual Inspections (2 members per inspection)

| Building | Inspection Team | 2024 Inspection Date | Planned Inspection Date | Actual Inspection Date | Notable Findings |
|----------------------|----------------------------|-------------------------------|-------------------------|------------------------------|--|
| ADM | J. Forgie / T. Campbell | N/A | Mar. 2025 | Aug 14, 2025 | <ul style="list-style-type: none"> Bookstore storeroom hazards (unsecured ladder, blocked egress, overstacking near sprinklers). Improper disposal of sternos at Sunshine Café (requires re-training and process enforcement). Overstocking in Café storeroom pushing into ceiling tiles. |
| IA1 | D. Korven / R. Bizzotto | Sept. 27 th , 2024 | | | |
| OM1/OM2 | T. Campbell / J. Forgie | Jan. 29 th , 2025 | | | |
| NHC (level 2) | T. Campbell / J. Phillipio | Sept. 25 th , 2024 | | | |
| QOT | C. White / R. Bizzotto | Sept. 24 th , 2024 | | | |
| RHS | N. Hobbs / C. White | April 30 th , 2024 | N/A | July 18 th , 2025 | <p>Building mostly empty during inspection. Accessible washroom partially blocked. Inactivated mouse-trap in in/out box in printer room. Clutter and box near water cooler could cause cold/hot water spills. Some disorganized, misc. items and furniture. Pipe hole in ground near bike lockers. BBQ and accessories unkempt on second floor. Stairwells very warm, one had dust, dirt, and debris. No</p> |



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|------------|----------------------------|----------------------------------|--|--|------------------------------|
| | | | | | signage to guide evacuation. |
| UNI | T. Campbell / D. Korven | Sept. 20 th , 2024 | | | |

Monthly Distribution and Posting of Approved Meeting Minutes (Required):

- Responsible VP.
- All JOHSC members.
- Online (<https://hse.ok.ubc.ca/committee/>).
- Posted on any Safety Bulletin Boards (if applicable)



Joint Occupational Health & Safety Committee
Meeting Minutes

| Worker Incidents | Total Incidents | Near Miss / No Injury | First Aid | Medical Treatment | Time Loss |
|------------------|-----------------|-----------------------|-----------|-------------------|-----------|
| SEPTEMBER 2025 | 6 | 0 | 1 | 2 | 3 |
| SEPTEMBER 2024 | 10 | 0 | 5 | 2 | 3 |
| 2025 YTD | 64 | 15 | 23 | 9 | 17 |
| 2024 YTD | 60 | 14 | 24 | 11 | 11 |

| Practicum Student Incidents | Total Incidents | Near Miss / No Injury | First Aid | Medical Treatment | Time Loss |
|-----------------------------|-----------------|-----------------------|-----------|-------------------|-----------|
| SEPTEMBER 2025 | 1 | 0 | 0 | 1 | 0 |
| SEPTEMBER 2024 | 2 | 0 | 1 | 1 | 0 |
| 2025 YTD | 2 | 0 | 1 | 1 | 0 |
| 2024 YTD | 10 | 0 | 4 | 6 | 0 |